



**MARTIN METROPOLITAN PLANNING ORGANIZATION  
LOCAL COORDINATING BOARD FOR THE TRANSPORTATION  
DISADVANTAGED (LCB-TD) MEETING**

Martin County Board of County Commission Chambers  
2401 SE Monterey Road, Stuart, FL 34996

[www.martinmpo.com](http://www.martinmpo.com)

(772) 221-1498

**Monday, September 11, 2023 @ 10:00 AM**

**AGENDA**

<u>ITEM</u>	<u>ACTION</u>
1. CALL TO ORDER – 10:00 A.M.	
2. ROLL CALL	
3. APPROVE AGENDA	<b>APPROVE</b>
4. APPROVE MINUTES (PG.3) • Regular Meeting Minutes – June 5, 2023	<b>APPROVE</b>
5. COMMENTS FROM THE PUBLIC (PLEASE LIMIT YOUR COMMENTS TO THREE MINUTES, COMPLETE CARD TO COMMENT)	
6. AGENDA ITEMS	
A. QUARTERLY PERFORMANCE REPORTS (PG.8)	<b>APPROVE</b>
B. LCB-TD MEMBER INTRODUCTIONS (PG.20)	<b>INFORMATION</b>
7. COMMENTS FROM COMMITTEE MEMBERS	
8. NOTES	
• GOOD NEWS! On June 15, 2023, at the CTD Business meeting which took place in Punta Gorda, FL, the Commission for the Transportation Disadvantaged (CTD) voted unanimously to award the maximum Innovative Service Development (ISD) Grant amount of \$675,000 + \$75,000 Local Match = \$750,000 to the Martin County CTC, Senior Resource Association (SRA), this is identical to what was awarded in FY 22 23. Here is a brief description of the Martin County ISD Grant Project:	
• Continue to provide enhanced transportation services to and from dialysis treatment by guaranteeing a "non-shared" ride and less time on the vehicle. All dialysis trips would be funded with this grant. In addition, dialysis patients would also receive additional trips for other life-sustaining purposes such as work, school, grocery shopping. Increased hours of operation to accommodate increased hours of dialysis centers.	

- Trips to/from dialysis will not exceed 45 mins (Indiantown) or 20 minutes (anywhere else in the County).
- This service will also provide an opportunity for the provision of additional trips utilizing the Trip & Equipment grant.
- Estimates providing 15,854 trips (12,683 to dialysis appointments/3,171 to non-dialysis activities).

#### **9. NEXT MEETINGS**

- December 4, 2023 (Commission Chambers, Administration Bldg.)

#### **10. ADJOURN**

The Martin MPO solicits public participation without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the American with Disabilities Act or persons who require language translation services (free of charge) should contact Ricardo Vazquez, Senior Planner (Title VI/Non-discrimination Contact) at (772) 223-7983 or [rvazquez@martin.fl.us](mailto:rvazquez@martin.fl.us) in advance of the meeting. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.

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DISADVANTAGED**

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**Monday, June 5, 2023, at 10:00 A.M.**

**MINUTES**

**1. CALL TO ORDER** – The Local Coordinating Board for the Transportation Disadvantaged (LCB-TD) meeting of June 5, 2023, was called to order at 10:00 A.M. by Susan Gibbs-Thomas, Chair.

**2. ROLL CALL**

**Members in Attendance:**

Susan Gibbs-Thomas, Chair, Indiantown Council Member  
Robert McPartlan, Vice Chair, Department of Children & Families Services  
Michael Northcutt, Florida Department of Veteran's Affairs  
Shameka Smith, Florida Division of Vocational Rehab  
Dalia Dillon, Department of Elder Affairs  
Phyl Weaver, Representative for Persons over 60  
Michelle Miller, Representative for the Economically Disadvantaged (FACA)  
Marie Dorismond, Florida Department of Transportation  
Ashman Beecher, Martin County Transit  
Mary Jo Pirone, Citizen's Advocate/Rider Rep  
Milory Senate, Agency for Persons with Disabilities

**Excused Members:**

Zachary Hoge, Florida Division of Vocational Rehab  
Joe Azevedo, Martin County Career Center  
Brenda Matheny, Local Medical Community

**Members Not in Attendance:**

Gayle McArdle, Representative for Persons with Disabilities  
Monique Coleman, Representative for Children At-Risk

**Staff in Attendance:**

Beth Beltran, MPO Administrator  
Ricardo Vazquez, Senior Planner  
Lucine Martens, Planner  
Alor Cadorna, Administrative Assistant

**Others in Attendance:**

Chris Stephenson, Senior Resource Association

Karen Deigl, Senior Resource Association  
Dana Elharintaragen, Stand Up for Independence (SUFU)  
Rogelio Gonzalez, Council on Aging Community Transit  
Larry Sofield

**A quorum was present for the meeting.**

### **3. APPROVE AGENDA**

**A motion was made by Phyl Weaver to approve the Agenda as presented. A second was provided by Robert McPartlan. The motion passed unanimously.**

### **4. APPROVE MINUTES**

- Regular Meeting Minutes – March 6, 2023

**A motion was made by Robert McPartlan to approve the Regular Meeting Minutes of March 6, 2023. A second was provided by Mary Jo Pirone, the motion passed unanimously.**

### **5. COMMENTS FROM THE PUBLIC - None**

### **6. AGENDA ITEMS**

#### **A. QUARTERLY PERFORMANCE REPORT**

Chris Stephenson of the Senior Resource Association (SRA) presented the Quarterly Performance Report. He presented to the members, the CTC Performance Report for the period covering July 1, 2022, through April 30, 2023, and was available to answer questions.

Robert McPartlan inquired if the SRA has sustainability since the trips have gone up to 24,000 and if they are going to get grant funding. Chris Stephenson stated that they have submitted an Innovative Service Development (ISD) Grant to the Commission for Transportation Disadvantaged for the FY 23-24 that is going to start July 1, 2023 and they should hear back sometime this month. SRA also presented to the Board of County Commissioners in Martin County to get some additional local funding for overmatch. Robert McPartlan added if the Developmental Disability Transportation Program will continue. Chris Stephenson mentioned that they submitted an ISD grant, and they feel very good about it. Also, he mentioned that they received 5310 funds from FDOT for this program and the funds are available every single year.

Referencing a Medicaid eligible transportation recipient in Western Martin County, Bob McPartlan asked if the reason the Medicaid applicants were denied TD transportation is because they are on Medicaid. Chris Stephenson stated that it could be a partial eligibility because if someone is on Medicaid, SRA cannot provide their medical trips they have to use their Medicaid (medical) transportation provider to travel to medical related

destinations. They can, however, use Martin Community Coach for other life-sustaining non-medical related transportation.

**A motion was made by Robert McPartlan to approve the Quarterly Performance Report. A second was provided by Dalia Dillon, the motion passed unanimously.**

#### **B. FY23 COMMUNITY TRANSPORTATION COORDINATOR (CTC) EVALUATION**

Lucine Martens, Planner gave a brief overview of the FY23 Community Transportation Coordinator (CTC) Evaluation. Each year, pursuant to Chapter 427, Florida Statutes and Florida Commission for the Transportation Disadvantaged Rule 41-2, Florida Administrative Code, the LCB-TD assists in the evaluation of the Community Transportation Coordinator (CTC). The CTC Evaluation Report package is complete, and she was available to answer questions.

**A motion was made by Robert McPartlan to approve the FY23 Community Transportation Coordinator (CTC) Evaluation. A second was provided by Phyl Weaver, the motion passed unanimously.**

#### **C. TRANSPORTATION DISADVANTAGED (TD) PROGRAM FY23/24 ALLOCATIONS FOR MARTIN COUNTY**

Lucine Martens introduced the agenda item and informed the committee that this is an informational item. The Florida Commission for Transportation Disadvantaged (CTD) has provided the Metropolitan Planning Organization (MPO) staff with the funding allocations for the FY23/24 Trip & Equipment Grant (\$294,412) and the Transportation Disadvantaged (TD) Planning Grant (\$24,540) for Martin County. The Trip & Equipment Grant Agreement is between the CTD and the Community Transportation Coordinator (CTC). The TD Planning Grant Agreement is entered into annually between the MPO and the CTD. She was available to answer questions.

#### **D. FY23/24 COMMUNITY TRANSPORTATION COORDINATOR (CTC) TRIP RATE MODEL**

Lucine Martens gave a brief overview of the agenda item. Senior Resource Association (SRA), the Community Transportation Coordinator (CTC) must submit an updated Trip Rate Model to the Commission for the Transportation Disadvantaged (CTD) prior to the execution of the Trip and Equipment Grant Agreement. The Rate Model displays the FY 23/24 projected transportation rates (Ambulatory rate= \$39.11, Wheelchair rate= \$67.05).

Susan Gibbs-Thomas inquired if the rate is the same, increased, or decreased compared to last year. Chris Stephenson stated that the rate did slightly go up. The ambulatory rate went up to \$5 and the wheelchair rate went up to \$10.

**A motion was made by Robert McPartlan to approve the FY23/24 Community Transportation Coordinator (CTC) Trip Rate Model. A second was provided by Dalia Dillon, the motion passed unanimously.**

#### **E. TRANSPORTATION DISADVANTAGED SERVICE PLAN (TDSP) MINOR UPDATE**

Lucine Martens introduced the agenda item. Florida State requires that a Transportation Disadvantaged Service Plan (TDSP) be developed jointly between the Community Transportation Coordinator (CTC) and the Designated Official Planning Agency (DOPA), which is the Martin MPO, under the guidance and approval of the Local Coordinating Board for the Transportation Disadvantaged (LCB-TD). The TDSP should be developed every 5 years. The DOPA must annually review and make any minor updates to the TDSP. Updates included eligibility criteria, transportation operators schedule, FY 23/24 Trip Rates.

**A motion was made by Phyl Weaver to approve the Transportation Disadvantaged Service Plan (TDSP) Minor Update. A second was provided by Marie Dorismond, the motion passed unanimously.**

#### **7. COMMENTS FROM COMMITTEE MEMBERS**

Robert McPartlan mentioned that he received a complaint about a month ago from a Medicaid eligible lady in Indiantown who was not being transported to her medical appointments. He also sits on Fetal Infant Mortality Review (FIMR) and they talked about the transportation issues for pregnant women who are morbidly obese. He asked, "Who is more transportation disadvantaged than the people that are on Medicaid?" He serves on the LCB-TD in Indian River County and he spoke with their consultant that mentioned that there is going to be a regional type of board that covered these MTM brokers (Medicaid transportation providers), and they need to be held accountable for this population because they are getting tax dollars and they are not providing services for these truly transportation disadvantaged people. Karen Deigl stated that with SRA if someone is on Medicaid and they are needing a trip, they need to know who is responsible for that trip. People call SRA and unless they know that they are on Medicaid, they end up providing the trip and using TD funds which takes away trips from another person. The Medicaid, which is a long-term managed care company is getting capitative dollars for them to transport Medicaid eligible patients, but instead they are keeping the money in their pockets. There have been situations where the Medicaid clients themselves are not comfortable with taking trips through the Medicaid transportation provider because they sometimes send unmarked cars, almost like an uber situation, while SRA have buses that are marked and all the transportation providers that they use have marked vehicles.

**8. NOTES**

- Transportation Disadvantaged Planning Grant Progress Report

**9. NEXT MEETING**

- Public Workshop and Regular Meeting; September 11, 2023, at 9:30 am (Commission Chambers, Administration Bldg.)

**10. ADJOURN 10:39 A.M.**

**Prepared by:**

\_\_\_\_\_  
Alor Cadorna, Administrative Assistant

\_\_\_\_\_  
Date

**Approved by:**

\_\_\_\_\_  
Susan Gibbs-Thomas, Chair

\_\_\_\_\_  
Date



**MARTIN METROPOLITAN PLANNING ORGANIZATION  
LOCAL COORDINATING BOARD (LCB-TD) MEETING  
AGENDA ITEM SUMMARY**

<b>MEETING DATE:</b> September 11, 2023	<b>DUE DATE:</b> September 1, 2023	<b>UPWP#:</b> 6
<b>WORDING:</b> QUARTERLY PERFORMANCE REPORTS		
<b>REQUESTED BY:</b> Commission for Transportation Disadvantaged (CTD)	<b>PREPARED BY:</b> Lucine Martens / Beth Beltran	<b>DOCUMENT(S) REQUIRING ACTION:</b> CTC Quarterly Performance Report

**BACKGROUND**

Senior Resource Association (SRA), the Community Transportation Coordinator (CTC), is required to provide the LCB-TD with a performance report.

**ISSUES**

Chris Stephenson with SRA will provide the CTC Performance Report for FY22/23 and the CTC Performance Report for the first month of FY23/24 at the September 11, 2023, LCB-TD Meeting for review and approval.

**RECOMMENDED ACTION**

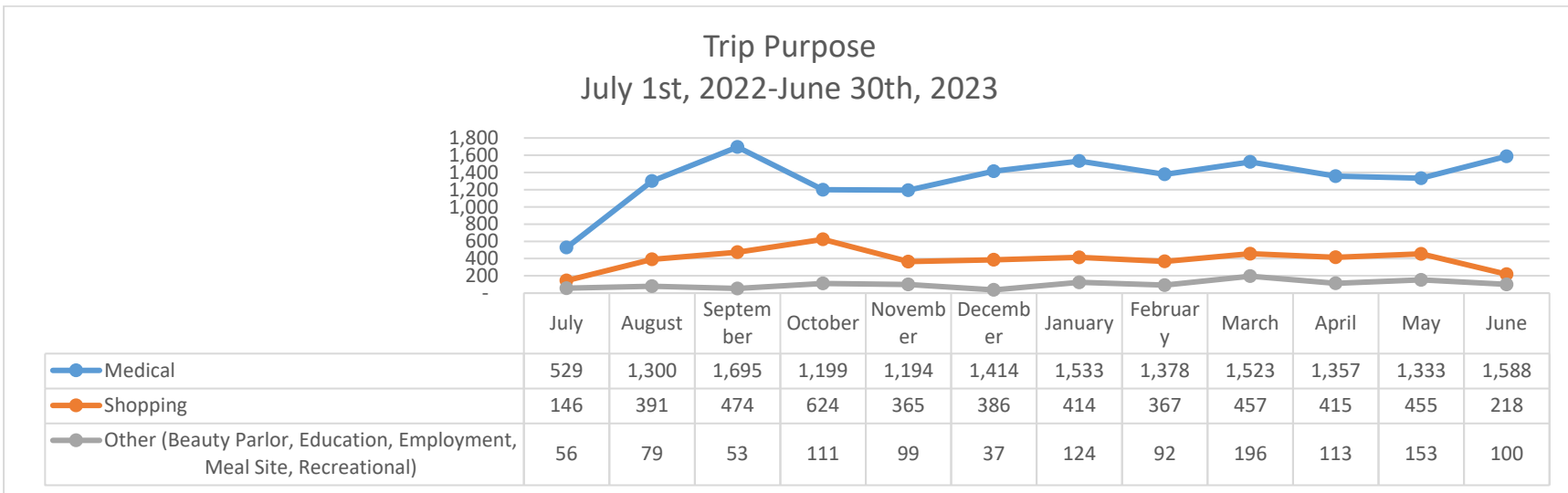
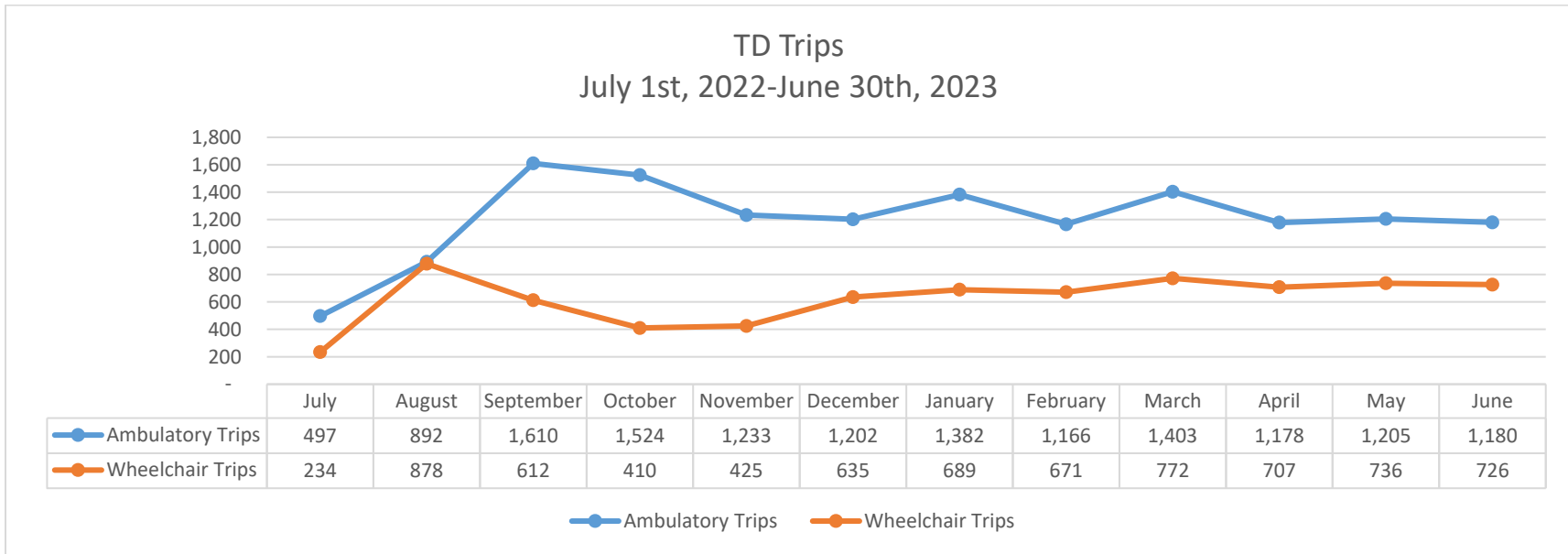
- a. Approve the CTC Performance Report for FY 22/23 and the month of July, FY 23/24.
- b. Provide direction.

**ATTACHMENTS**

- a. CTC Performance Report for the period covering FY22/23 and the month of July, FY 23/24.



**Martin Community Coach  
CTC Status Report  
FY 2022/2023**



**Martin Community Coach  
CTC Status Report  
FY 2022/2023**

There were 22,004 trips provided for the county’s TD population during the 2022-2023 fiscal year.

- 14,884 ambulatory trips
- 7,120 wheelchair trips

This is a new ridership record for Martin County!

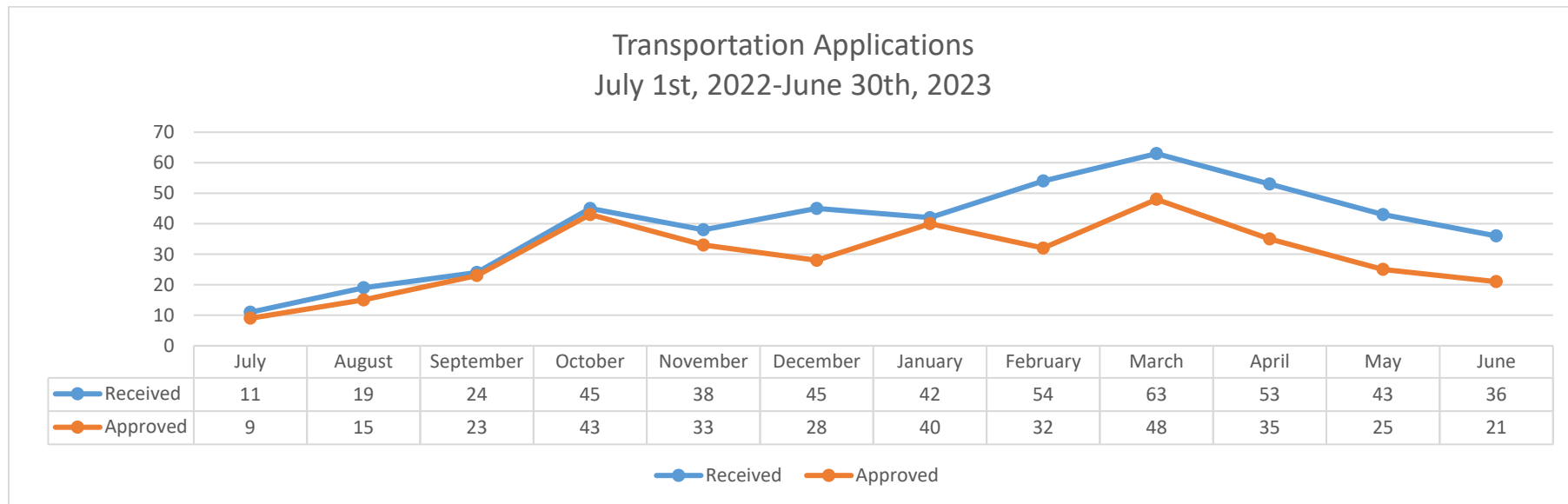
- In the 21/22 FY we did 10,015 trips
- The 22/23 FY showed a 120% increase.

100% of the available Trip and Equipment grant dollars were spent this FY.

82% of the available ISD grant dollars were spent this FY

- The ISD grant was not made available until the end of August, 2022
- The grant dollars could only be used for TD clients on dialysis.

**Transportation Applications**



SRA received 473 applications and approved 352 applications in the 22/23 FY.

By comparison, in the 21/22 FY there were 145 applications received and 116 approved.

**Martin Community Coach  
CTC Status Report  
FY 2022/2023  
System Information**

Unduplicated Head Count: 817

- Last year it was 383. This is a 113% increase.

Average Age of TD Passenger: 78

Number of Transportation Vendors Used: 5

<b>Vendor Name</b>	<b>Days Available to Work</b>
ARC of Martin County	Monday-Friday (2 drivers)
A Martin Transportation	Saturdays
St. Lucie County Council on Aging	Monday-Saturday
Round the Clock Transportation	Saturdays (1 driver)
Ultimate Comfort Transportation	Monday-Saturday
Council Transportation	Monday-Saturday

**Complaints**

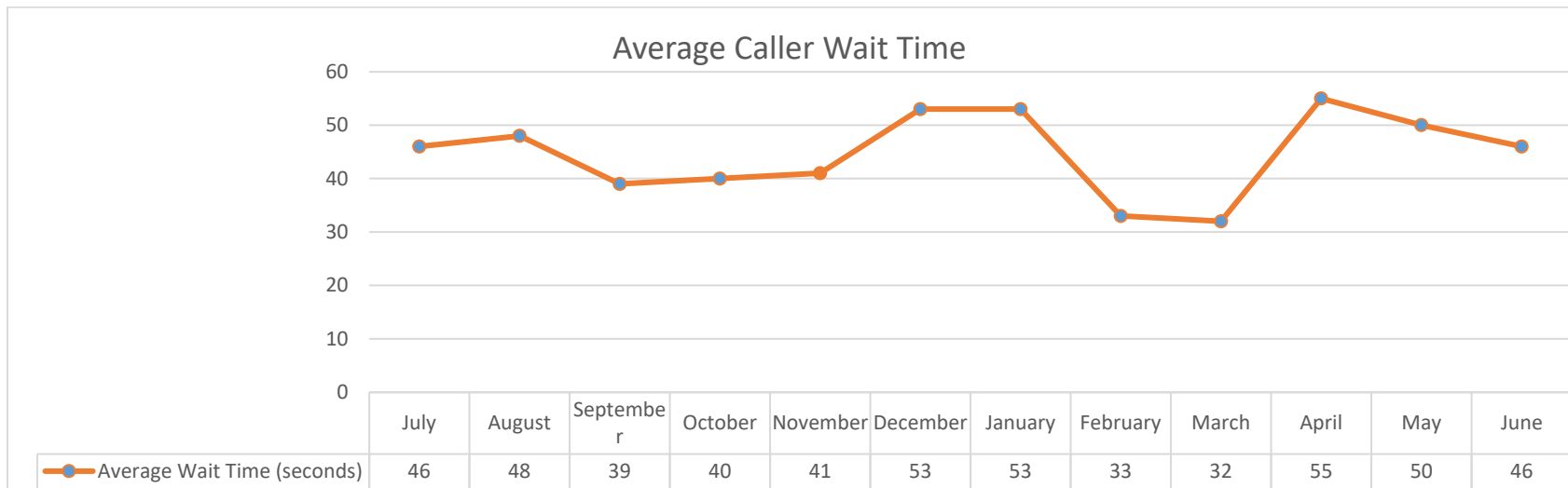
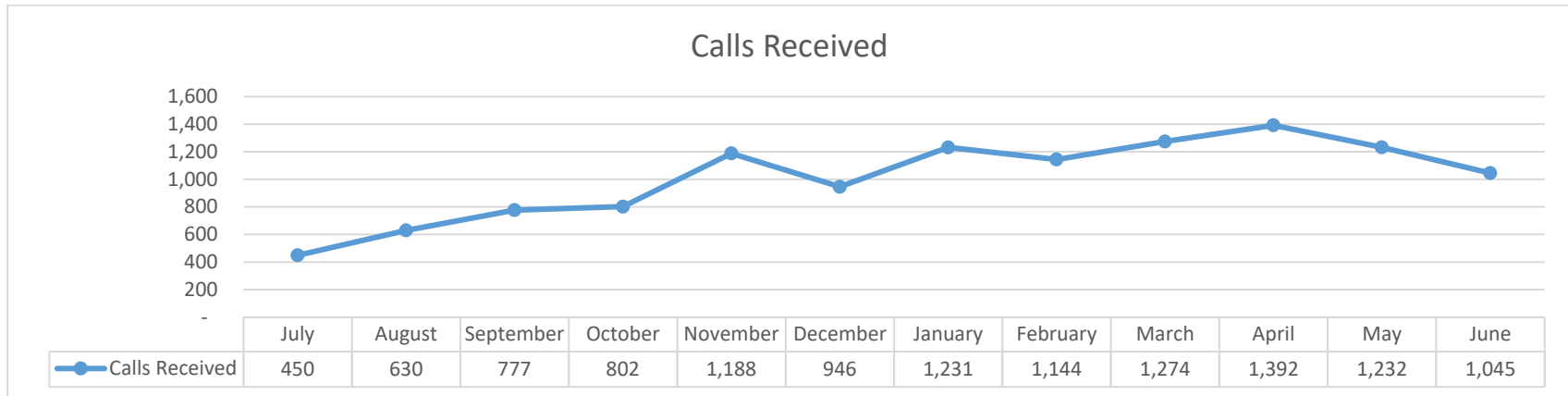
Complaints Received Year-To-Date: 27

- This is a 37% increase compared to last year.
- However, trip volume increased by 120%.
  - Last year we had one complaint per 589 trips
  - This year we had one complaint per 815 trips

No Shows by Vendors Year-To-Date: 7

No Shows by Passengers Year-To-Date: 183 (less than 1 a day)

**Martin Community Coach  
CTC Status Report  
FY 2022/2023  
Phone Information**

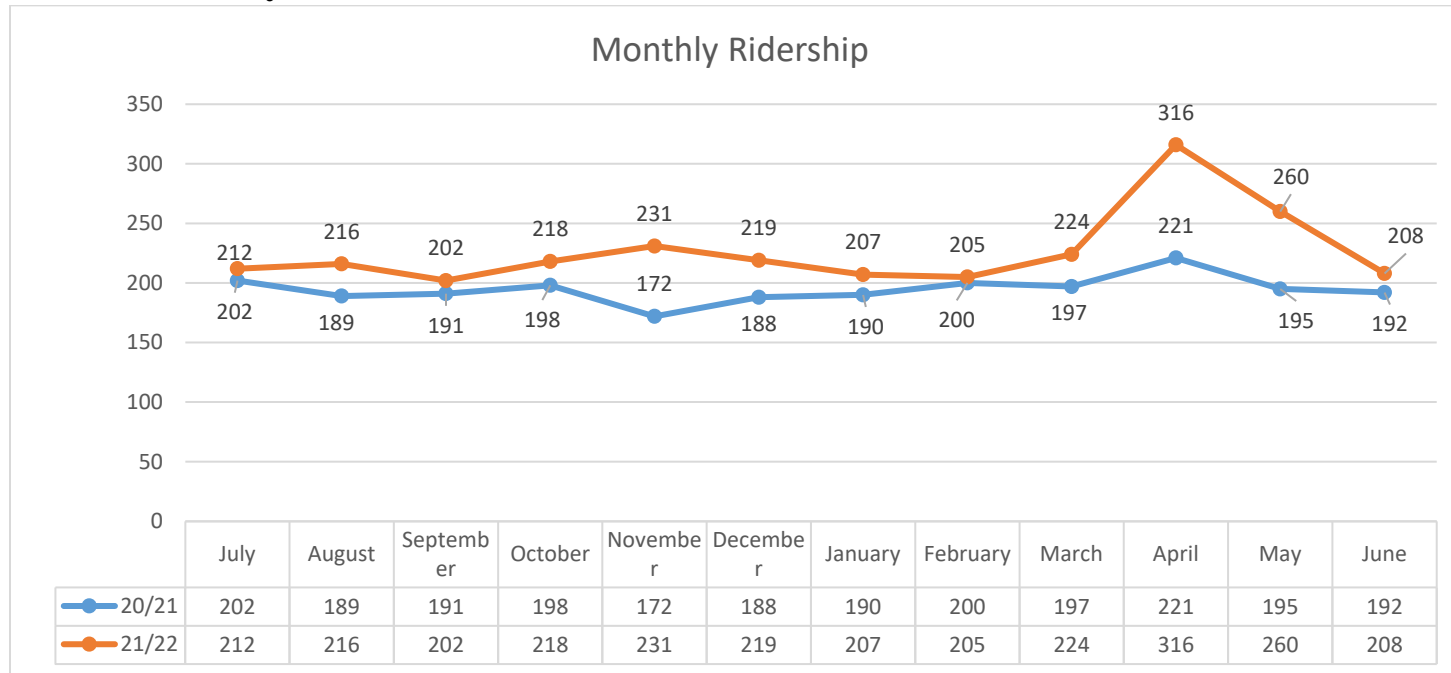


This year we received 12,111 calls and the wait times averaged 44 seconds.

Last year we received 6,106 calls and the wait times averaged 45 seconds.

**Martin Community Coach  
CTC Status Report  
FY 2022/2023**

**Martin County Indiantown Shuttle**

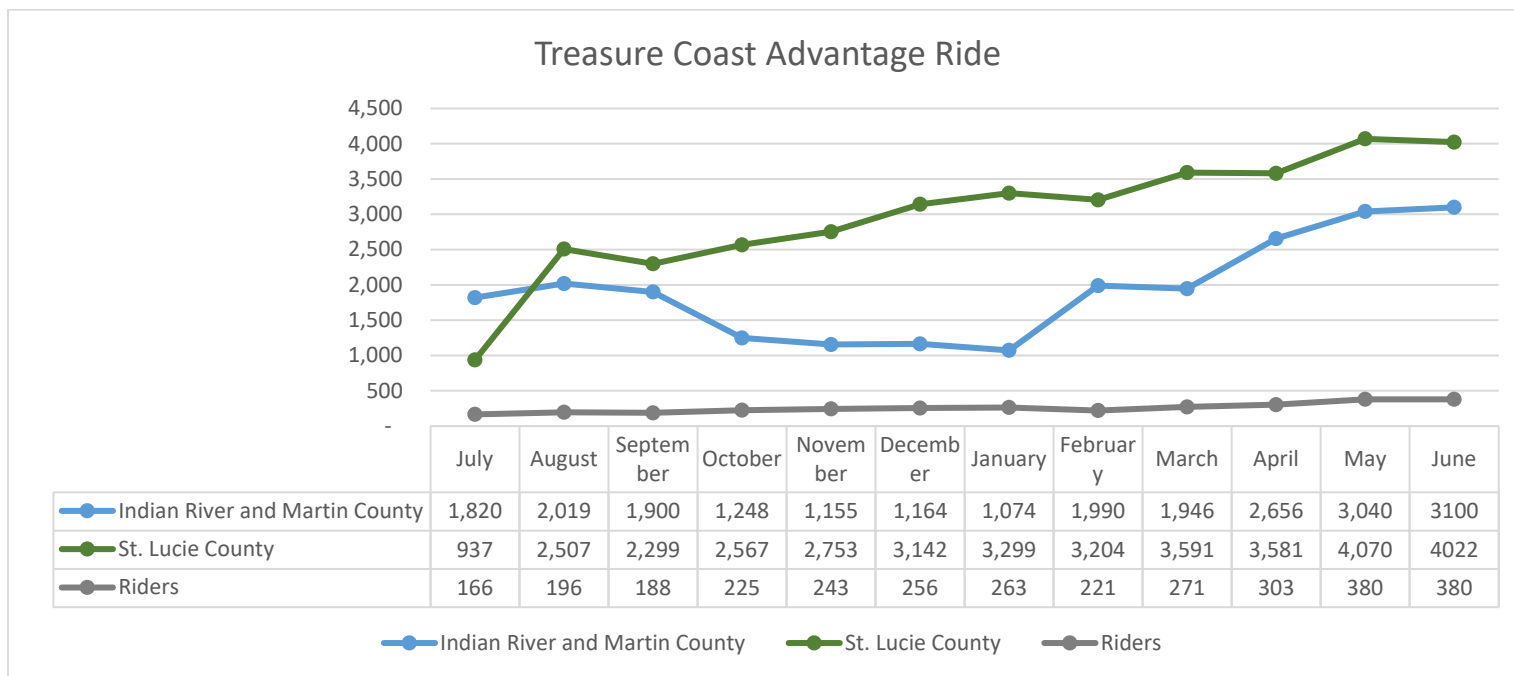


**Indiantown Saturday Shuttle Statistics**

- The shuttle started the first Saturday in April, 2020
- The Village of Indiantown wrapped the bus on February 17<sup>th</sup>, 2021
- SRA received another 5310 grant for the fourth year of the program in 2023
  - The Village of Indiantown provides the local match dollars, approximately \$25,000/year
- Ridership this FY was 2,718 passengers. This is a 16% increase from last year.

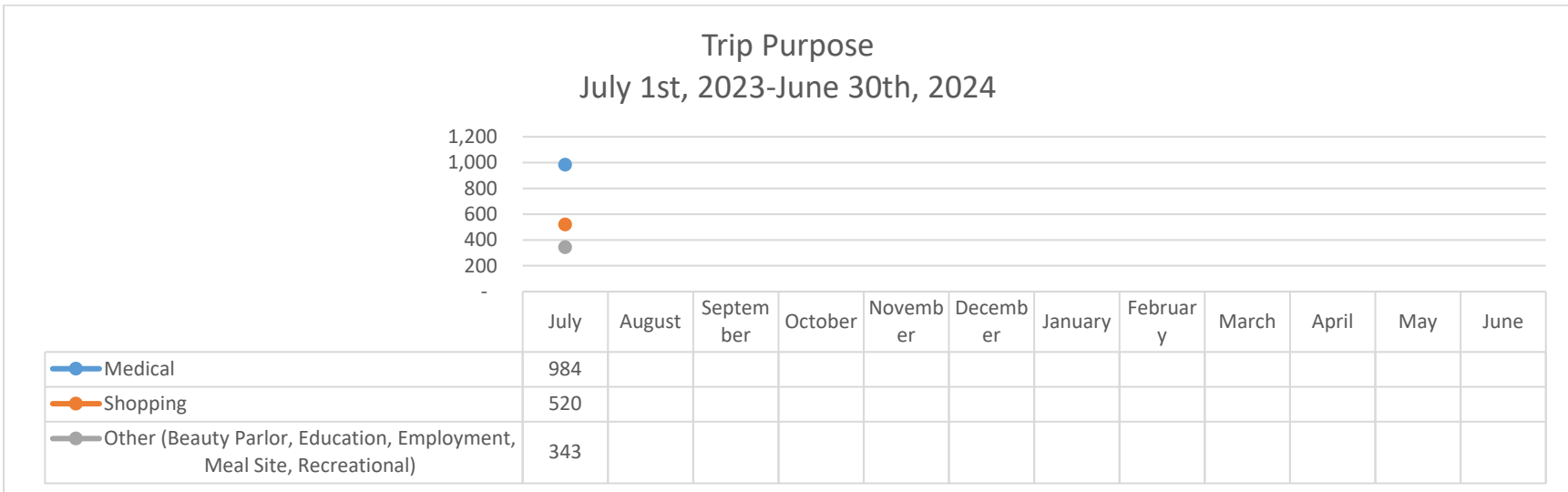
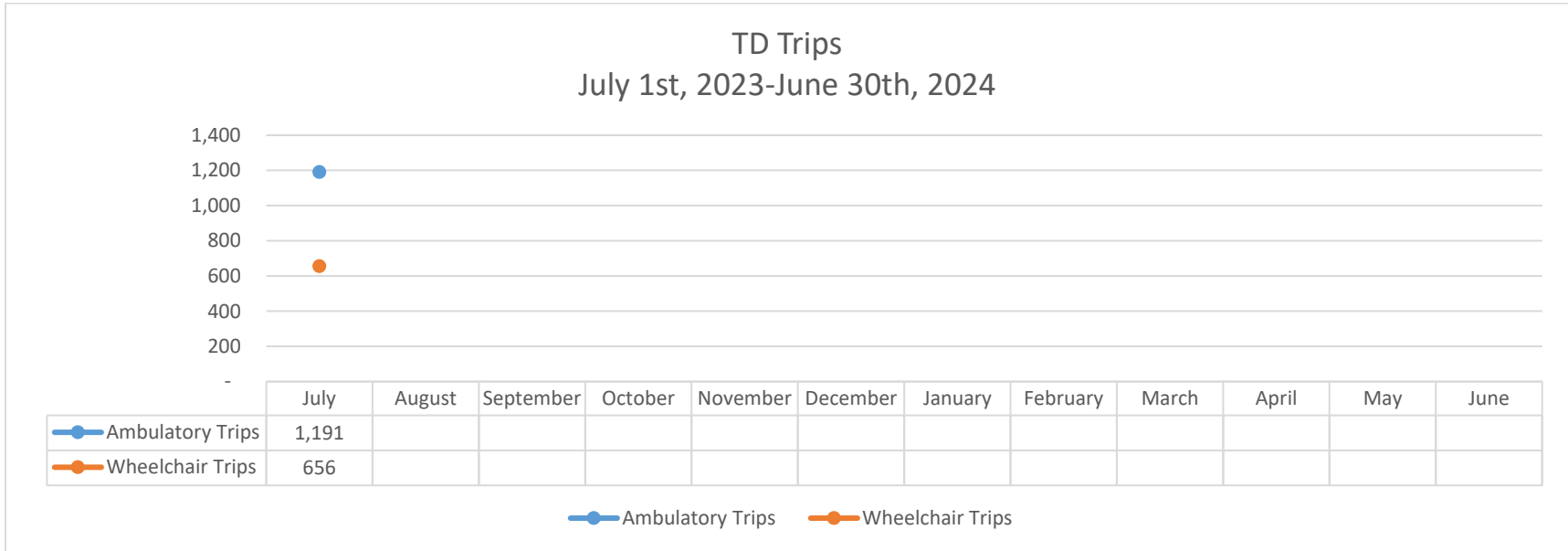
## Treasure Coast Developmental Disability Advantage Ride

In August, 2020 SRA was approached by staff from the Florida Developmental Disabilities Council (FDDC) and tasked with putting together a pilot program to help individuals with developmental disabilities have access to more mobility options. This program began October 1<sup>st</sup>, 2020 and will continue until at least June 30, 2024. The program serves all 4 counties along the Treasure Coast (Indian River, Martin, St. Lucie and Okeechobee). Anyone who has a developmental disability is eligible to book trips, and all trips are carried out by drivers with training specific for working with people with developmental disabilities.



At the end of the FY the program had provided 59,084 passenger trips. Since inception, it has provided 116,375 passenger trips.

**Martin Community Coach  
CTC Status Report  
FY 2023/2024**



**Martin Community Coach  
CTC Status Report  
FY 2023/2024**

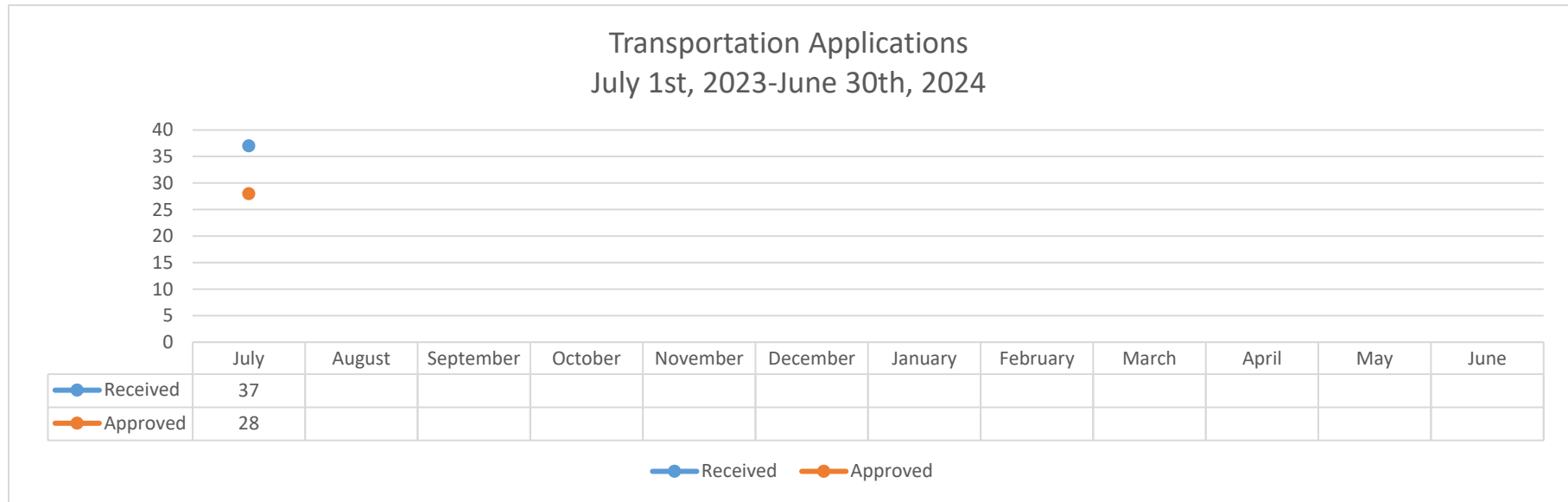
There were 1,847 trips provided for the county’s TD population during the 1<sup>st</sup> quarter of the 2023-2024 fiscal year.

- 1,191 ambulatory trips
- 656 wheelchair trips

100% of the available Trip and Equipment grant dollars were spent this month.

100% of the available ISD grant dollars were spent this month

**Transportation Applications**



**System Information**

Unduplicated Head Count: 411

Average Age of TD Passenger: 78



**Martin Community Coach  
CTC Status Report  
FY 2023/2024**

Number of Transportation Vendors Used: 5

<b>Vendor Name</b>	<b>Days Available to Work</b>
ARC of Martin County	Monday-Friday (2 drivers)
A Martin Transportation	Saturdays
St. Lucie County Council on Aging	Monday-Saturday
Round the Clock Transportation	Saturdays (1 driver)
Ultimate Comfort Transportation	Monday-Saturday
Council Transportation	Monday-Saturday

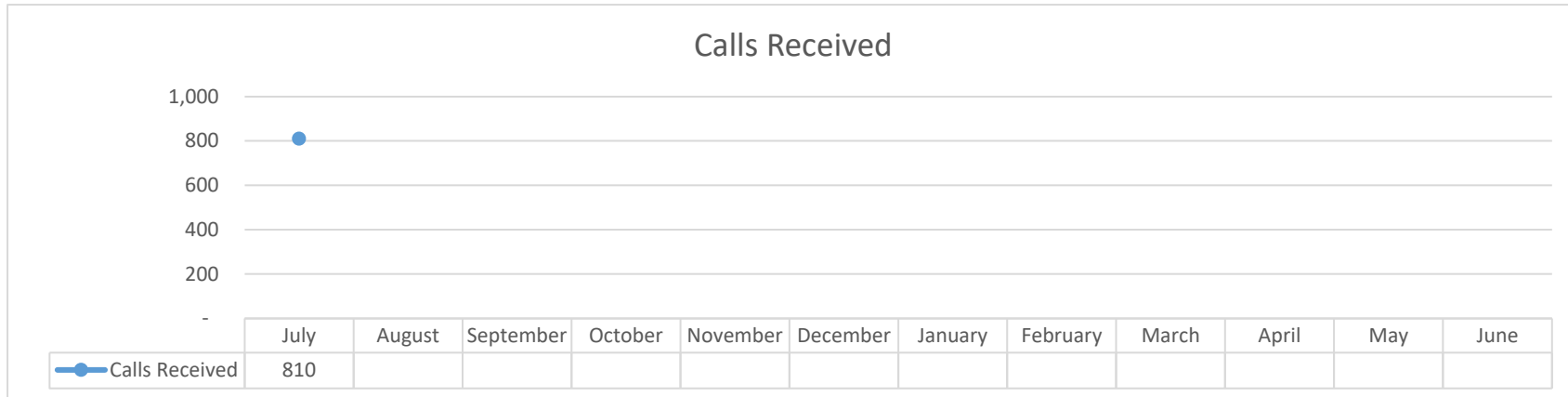
**Complaints**

Complaints Received Year-To-Date: 2

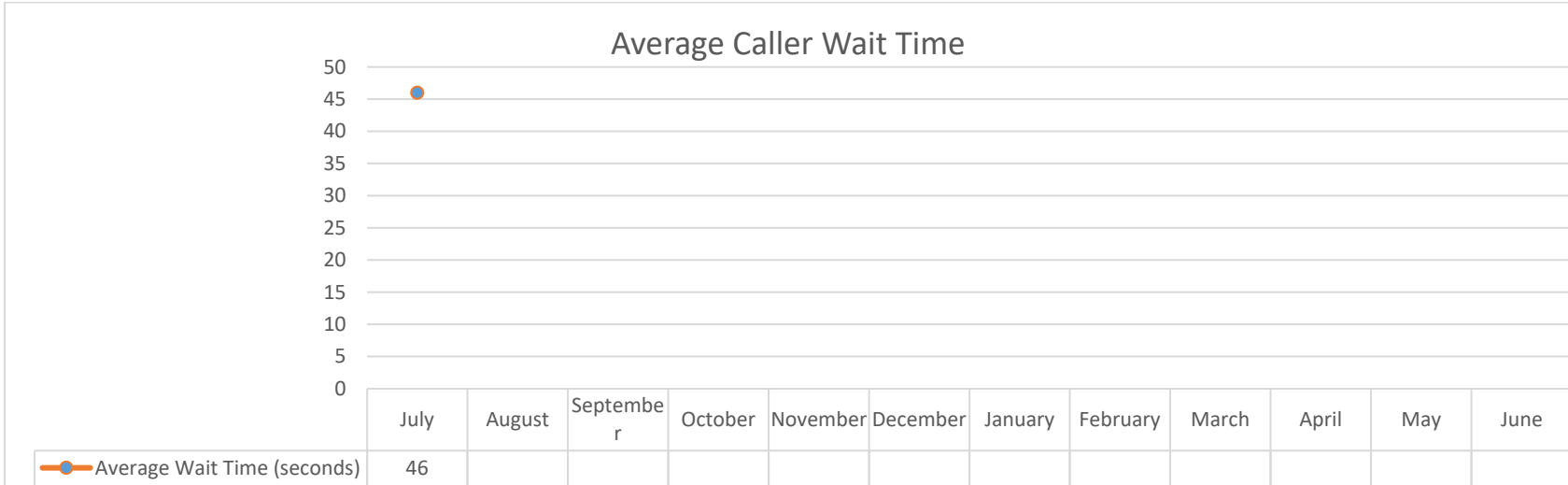
No Shows by Vendors Year-To-Date: 0

No Shows by Passengers Year-To-Date: 18 (less than 1 a day)

**Phone Information**

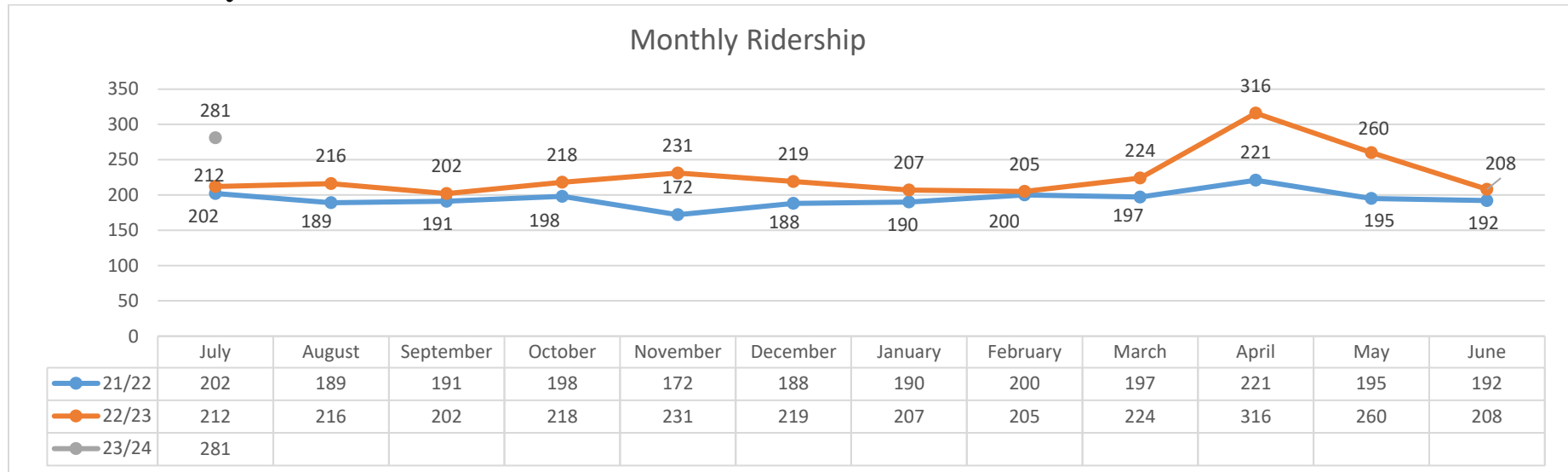


**Martin Community Coach  
CTC Status Report  
FY 2023/2024**



In July we received 810 calls and the wait times averaged 46 seconds.

**Martin County Indiantown Shuttle**



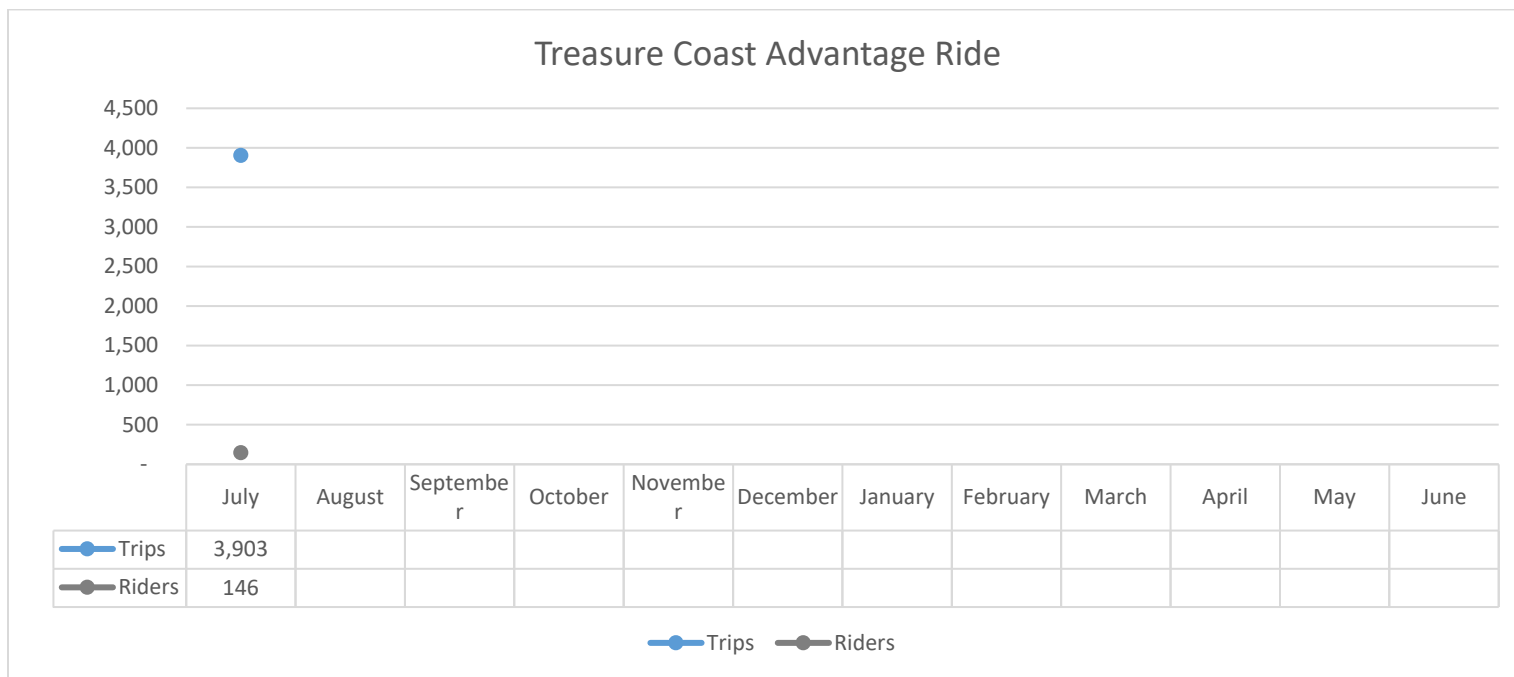
**Martin Community Coach  
CTC Status Report  
FY 2023/2024**

**Indiantown Saturday Shuttle Statistics**

- The shuttle started the first Saturday in April, 2020
- The Village of Indiantown wrapped the bus on February 17<sup>th</sup>, 2021
- SRA received another 5310 grant for the fourth year of the program in 2023
  - The Village of Indiantown provides the local match dollars, approximately \$25,000/year

**Treasure Coast Developmental Disability Advantage Ride**

In August, 2020 SRA was approached by staff from the Florida Developmental Disabilities Council (FDDC) and tasked with putting together a pilot program to help individuals with developmental disabilities have access to more mobility options. This program began October 1<sup>st</sup>, 2020 and will continue until at least June 30, 2024. The program serves all 4 counties along the Treasure Coast (Indian River, Martin, St. Lucie and Okeechobee). Anyone who has a developmental disability is eligible to book trips, and all trips are carried out by drivers with training specific for working with people with developmental disabilities.





**MARTIN METROPOLITAN PLANNING ORGANIZATION  
LOCAL COORDINATING BOARD (LCB-TD) MEETING  
AGENDA ITEM SUMMARY**

<b>MEETING DATE:</b> September 11, 2023	<b>DUE DATE:</b> September 1, 2023	<b>UPWP#:</b> 6
<b>WORDING:</b> LCB-TD MEMBER INTRODUCTIONS		
<b>REQUESTED BY:</b> MPO	<b>PREPARED BY:</b> Lucine Martens / Beth Beltran	<b>DOCUMENT(S) REQUIRING ACTION:</b> N/A

**BACKGROUND**

The Local Coordinating Board for the Transportation Disadvantaged (LCB-TD) has 16 voting members on the Board, including one locally elected official. These members represent different agencies and groups that are involved with the TD population.

**ISSUES**

With the addition of new members to the LCB-TD, the Metropolitan Planning Organization (MPO) staff thinks that it would be in the best interest of the Board to familiarize themselves with the other members. Staff has asked that each member of the LCB share a brief introduction about who they are, who they represent, and how they are involved with the TD population.

**RECOMMENDED ACTION**

This is an informational item.

**ATTACHMENTS**

List of LCB-TD Members and who they represent

LCB-TD Member	Representing
Susan Gibbs-Thomas Indiantown Council Member <b>Chair</b>	Elected Official appointed by MPO Board as of 4-17-23
Robert McPartlan - <b>Vice Chair</b>	Department of Children & Families
Daniel McHenry	Florida Department of Veteran's Affairs
Zachary Hoge	Fl. Div. Vocational Ser. Or Blind Serv. Representing the Department of Education
Gayle McArdle	Rep. Persons with Disabilities
Dalia Dillon	Dept. of Elder Affairs
Phyl Weaver	Rep. Persons over 60 representing the elderly in the county
Michelle Miller	Rep. Florida Assoc. Community Action (President) Economically Disadvantaged
Ismir Ripley	FDOT Representative
Joe Azevedo	Martin County Career Center
Brenda Matheny	Local Medical Community (kidney dialysis centers, long term care facilities, assisted living facilities, hospitals local health departments or other home and community based services.)
Ashman Beecher	Martin County Transit
Monique Coleman	Rep. Children at Risk
Mary Jo Pirone	1/2 Citizens Advocate (Rider Rep)
Dr. Elizabeth Jekanowski	Rep. Public Education Community District School Board, School Board Transportation Office or Headstart Program (Program Specialist- Transition)
Milory Senat	Agency for Persons with Disabilities