



**MARTIN METROPOLITAN PLANNING ORGANIZATION
LOCAL COORDINATING BOARD FOR THE TRANSPORTATION
DISADVANTAGED (LCB-TD) MEETING**

Martin County Board of County Commission Chambers
2401 SE Monterey Road, Stuart, FL 34996

www.martinmpo.com

(772) 221-1498

Monday, September 12, 2022 @ 10:00 AM

AGENDA

<u>ITEM</u>	<u>ACTION</u>
1. CALL TO ORDER – 10:00 A.M.	
2. ROLL CALL	
3. APPROVE AGENDA	APPROVE
4. APPROVE MINUTES <ul style="list-style-type: none">• Regular Meeting Minutes – June 6, 2022	APPROVE
5. COMMENTS FROM THE PUBLIC (PLEASE LIMIT YOUR COMMENTS TO THREE MINUTES, COMPLETE CARD TO COMMENT)	
6. AGENDA ITEMS	
A. QUARTERLY PERFORMANCE REPORTS	APPROVE
B. LCB-TD MEMBER INTRODUCTIONS	INFORMATION
C. TRANSPORTATION DISADVANTAGED (CTD) TRAINING WORKSHOP & EXPO	INFORMATION
7. COMMENTS FROM COMMITTEE MEMBERS	
8. NOTES <ul style="list-style-type: none">• GOOD NEWS! On June 24, 2022, the CTD approved the grant funding for State Fiscal Year 2022-23. Two grants were awarded to the Martin County CTC, Senior Resource Association (SRA); the Innovative Service (ISD) Grant (CTD approved August 16th, 2022) and the Trip & Equipment (T&E) Grant. As you are aware, we have had to limit trips for TD population in the past. However, now with the new ISD Grant funding that will help provide trips for dialysis patients to get to dialysis centers and other quality of life destinations, this frees up funding to be used for other eligible TD clients in the county and with no trip limits.	

- Flyer/ Social Media page advertising Martin Community Coach (MCC). Please share with your partners/agencies and get the word out.

9. NEXT MEETINGS

- December 5, 2022 (Commission Chambers, Administration Bldg.)

10. ADJOURN

The Martin MPO solicits public participation without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the American with Disabilities Act or persons who require language translation services (free of charge) should contact Ricardo Vazquez, Senior Planner (Title VI/Non-discrimination Contact) at (772) 223-7983 or rvazquez@martin.fl.us in advance of the meeting. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.

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DISADVANTAGED**

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Monday, June 6, 2022 at 10:00 A.M.

MINUTES

- 1. CALL TO ORDER** – The Local Coordinating Board for the Transportation Disadvantaged (LCB-TD) meeting of June 6, 2022 was called to order at 10:02 a.m. by Commissioner Merritt Matheson, Chair.

PLEDGE OF ALLEGIANCE

2. ROLL CALL

Members in Attendance:

Merritt Matheson, Chair, Elected Official
Robert "Bob" McPartlan, Vice Chair, Department of Children & Family Services
Phyl Weaver, Representative for Persons over 60
Michael Northcutt, Florida Department of Veteran's Affairs
Zachary Hoge, Florida Division of Vocational Rehab
Dalia Dillon, Department of Elder Affairs
Michelle Miller, Representative for the Economically Disadvantaged (FACA)
Joe Azevedo, Martin County Career Center
Milory Senate, Agency for Persons with Disabilities
Kim Thorne, Representing Public Education Community
Mary Ann Sosa for Martin County Transit

Excused Members:

Mary Jo Pirone, Citizen's Advocate/Rider Rep
Marie Dorismond, Florida Department of Transportation

Members Not In Attendance:

Gayle McArdle, Representative for Persons with Disabilities
Monique Coleman, Representative for Children At-Risk

Staff in Attendance:

Beth Beltran, MPO Administrator
Ricardo Vazquez, Senior Planner
Lucine Martens, Planner
Cherie White, Administrative Assistant

Others in Attendance:

Chris Stephenson, Senior Resource Association
Karen Deigl, Senior Resource Association

Thalia Bryant, Senior Resources Association
Holly Seeton, Senior Resources Association
Robert Driscoll, St. Lucie Council on Aging
Melody Hearn, Family Care Council Florida, Area 15
Lisa Lupi, Family Care Council Florida, Area 15 (APD)

A quorum was present.

3. APPROVE AGENDA

A motion was made by Bob McPartlan to approve the Agenda as presented. A second was provided by Phyl Weaver. The motion passed unanimously.

4. APPROVE MINUTES

- Regular Meeting Minutes – March 7, 2022

A motion was made by Phyl Weaver to approve the Regular Meeting Minutes of March 7, 2022. A second was provided by Bob McPartlan, the motion passed unanimously.

5. COMMENTS FROM THE PUBLIC

Melody Hearn, Family Care Council, Area 15 came forward and thanked the LCB-TD Committee for their continued support to the transportation for the disadvantaged.

6. AGENDA ITEMS

A. QUARTERLY PERFORMANCE REPORT

Lucine Martens introduced Mr. Chris Stephenson of the Senior Resource Association (SRA) who summarized the Quarterly Performance report. The CTC, SRA has used 100% of the available Trip and Equipment (T&E) Grant dollars this fiscal year, with the vast majority of the trips being medical. Karen Deigl, Senior Resource Association, encouraged the Committee to speak with the County Commission to support additional funding to the TD program including overmatch.

Bob McPartlan inquired about the scheduling languages that are available to those who call to schedule a trip. Chris Stephenson explained that it is only in English but he would look into other alternatives. Bob McPartlan asked if the funding could come from another source such as United Way? Chris Stephenson and Karen Deigl said that it has been done in Indian River County and could be a potential funding match. Karen Deigl explained that with the minimum 10% match and with additional match funds this will increase funding from the State each year. Bob McPartlan encouraged the public to request the additional match funding from the County Commission. He also suggested reaching out to the not-for profit agencies for additional funding.

A motion was made by Bob McPartlan to approve the Quarterly Performance Report. A second was provided by Dalia Dillon, the motion passed unanimously.

B. FY22 COMMUNITY TRANSPORTATION COORDINATOR (CTC) EVALUATION UPDATE.

Lucine Martens presented this item and explained the evaluation update process that is done every year. This year's evaluation resulted in no action items and she complimented Senior Resources Association for their outstanding work. Merritt Matheson thanked all those who participated in the evaluation process including those who participated in ride-along trips and made phone calls to TD riders.

Bob McPartlan complimented Senior Resources Association on their outstanding work. Bob McPartlan, a LCB-TD member who also works with SRA in Indian River County, stated that each year it is very hard to find anything that SRA needs to improve upon.

A motion was made by Phyl Weaver to approve the FY22 Community Transportation Coordinator (CTC) Evaluation. A second was provided by Bob McPartlan, the motion passed unanimously.

Karen Deigl stated they would be attending the next Martin County Commission Meeting to request the additional match funding. She encouraged support from the Committee and public at that meeting.

C. TRANSPORTATION DISADVANTAGE (TD) PROGRAM FY 22/23 ALLOCATION

Lucine Martens presented this item with the following proposed allocations for FY22/23:

- CTD Trip and Equipment Grant \$333,504,
- Transportation Disadvantage Planning Grant, \$23,350.00

The Governor has not yet officially signed the allocations to date.

D. FY23 COMMUNITY TRANSPORTATION COORDINATOR (CTC) TRIP RATE MODEL.

Lucine Martens introduced Chris Stephenson of Senior Resources Association who came forward and explained the proposed rate and reimbursement for ambulatory and wheelchair trips. He explained that the TDSP will need to be amended by July 1, 2022 if approved by the Local Coordinating Board for the Transportation Disadvantaged Board.

After a brief discussion and concern that the new rates would not be enough to cover the rising gas prices and labor cost, Chris Stephenson and Karen Deigl, assured the Board that they have factored into the rates the rising cost.

A motion was made by Bob McPartlan to approve the FY23 Community Transportation Coordinator (CTC) trip rate model. A second was provided by Dalia Dillon, the motion passed unanimously.

E. TRANSPORTATION DISADVANTAGED SERVICE PLAN (TDSP) MINOR UPDATE

Lucine Martens introduced the item and stated that in anticipation of approval of item 6 D, it is requested to amend the trip rate to the TDSP.

A motion was made by Phyl Weaver to approve the Transportation Disadvantaged Service Plan (TDSP) minor update. A second was provided by Bob McPartlan, the motion passed unanimously.

7. COMMENTS FROM COMMITTEE MEMBERS - None

8. NOTES

- Transportation Disadvantaged Planning Grant Progress Report

Lucine Martens introduced the agenda item and asked for any comments or questions, there were none.

- Transportation Disadvantaged (CTD) Vision Summit and Business Meeting in Stuart, Florida, held on May 23, 2022 and May 24, 2022.

Ricardo Vazquez introduced the agenda item and gave a brief overview of the Transportation Disadvantaged (CTD) Vision Summit and Business Meeting hosted by the Martin Metropolitan Organization.

9. NEXT MEETINGS

- Public Workshop and Regular Meeting; September 12, 2022, beginning at 9:30 am (Commission Chambers, Administration Bldg.)

10. ADJOURN 10:55 A.M.

Prepared by:

Cheryl White, Administrative Assistant

Date

Approved by:

Merritt Matheson, Chair

Date

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**MARTIN METROPOLITAN PLANNING ORGANIZATION
LOCAL COORDINATING BOARD (LCB-TD) MEETING
AGENDA ITEM SUMMARY**

MEETING DATE: September 12, 2022	DUE DATE: September 5, 2022	UPWP#: 6
WORDING: QUARTERLY PERFORMANCE REPORTS		
REQUESTED BY: Commission for Transportation Disadvantaged (CTD)	PREPARED BY: Lucine Martens / Beth Beltran	DOCUMENT(S) REQUIRING ACTION: CTC Quarterly Performance Report

BACKGROUND

Senior Resource Association (SRA), the Community Transportation Coordinator (CTC), is required to provide the LCB-TD with a performance report.

ISSUES

Chris Stephenson with SRA will provide the CTC Performance Report for FY21/22 and the CTC Performance Report for the first month of FY22/23 at the September 12, 2022, LCB-TD Meeting for review and approval.

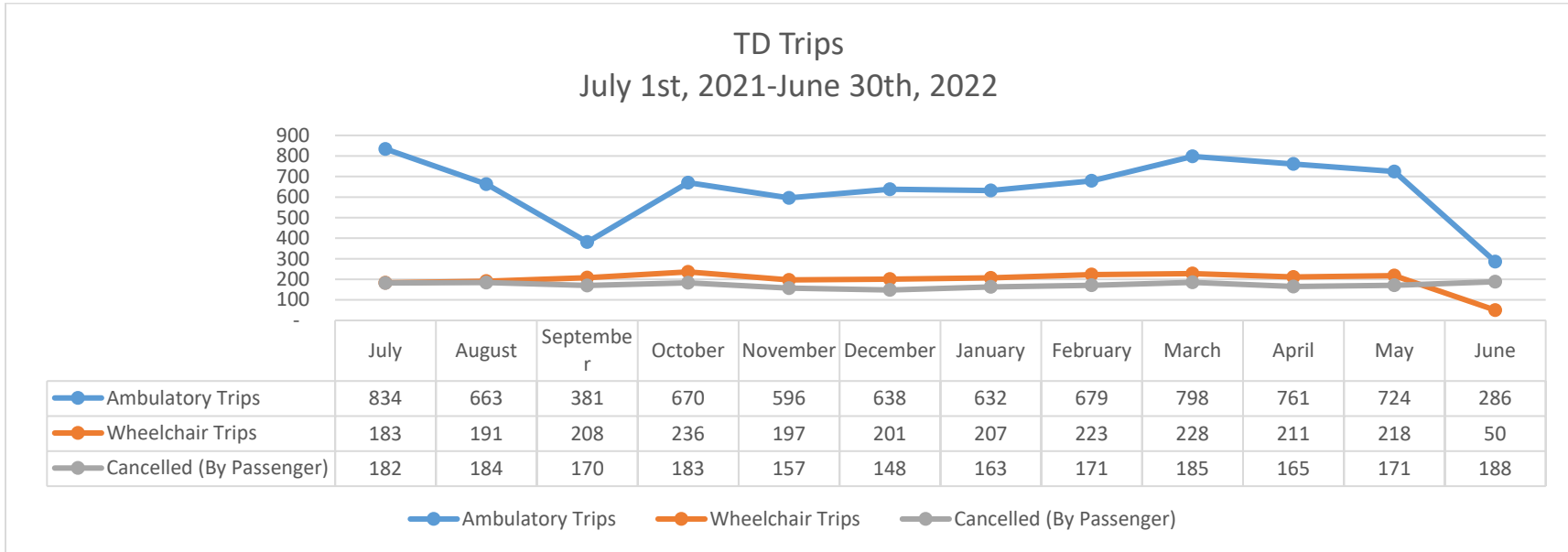
RECOMMENDED ACTION

- a. Approve the CTC Performance Report for FY 21/22 and the month of July, FY 22/23.
- b. Provide direction.

ATTACHMENTS

- a. CTC Performance Report for the period covering FY21/22 and the month of July, FY 22/23.

**Martin Community Coach
CTC Status Report
FY 2021/2022**



The Trip and Equipment Grant funded 10,015 trips for the county’s TD population during the 2021-2022 fiscal year.

- 7,662 ambulatory trips
- 2,353 wheelchair trips

There have been 2,067 trips cancelled by passengers.

- This shows us that passengers are forecasting their trips needs appropriately and understanding how to maximize the trip limit to get to needed appointments, etc.

100% of the available trip and equipment grant dollars were spent.

**Martin Community Coach
CTC Status Report
FY 2021/2022**

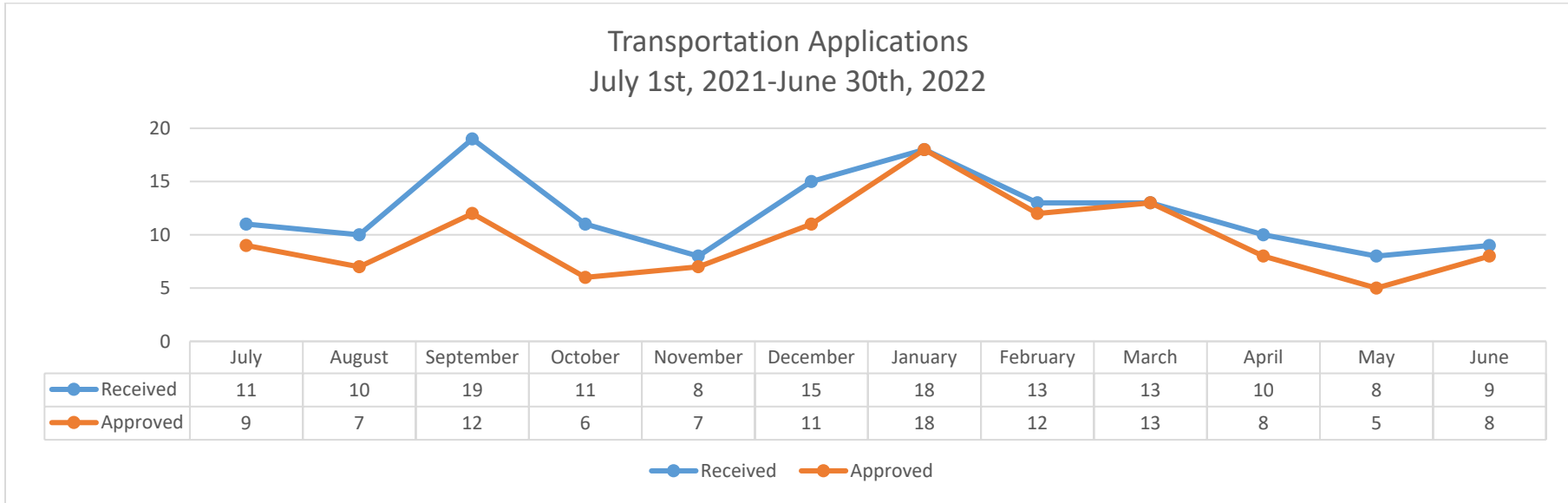


This Fiscal Year

- Medical Trips made up 71% of all trips
- Grocery Shopping made up 20% of all trips
- The other 9% of trips were classified as “Other” (Beauty Parlor, Education, Employment, Meal Site, Recreational)

Geographic Location of Trips this Fiscal Year		
City	# of Trips	% of Trips
Hobe Sound	1,002	10%
Indiantown	701	7%
Jensen Beach	1,202	12%
Palm City	901	9%
Port Salerno	1,102	11%
Stuart	5,108	51%

**Martin Community Coach
CTC Status Report
FY 2021/2022
Transportation Applications**



For the fiscal Year, SRA received 145 applications and approved 116 applications.

System Information

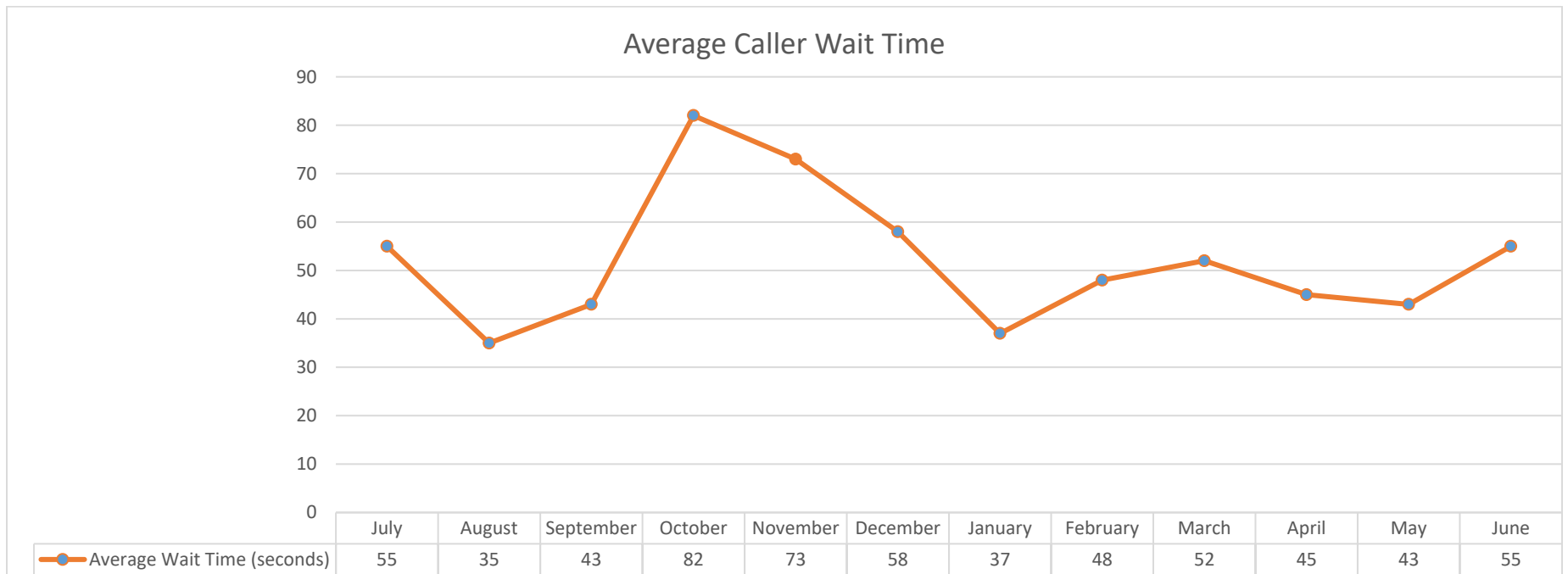
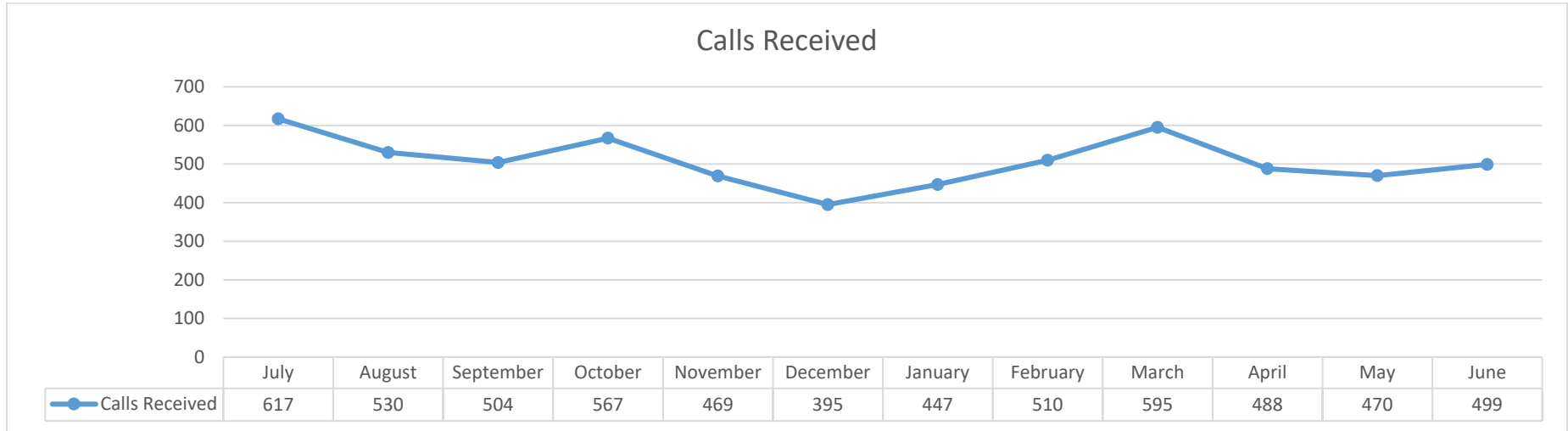
Unduplicated Head Count: 283

Average Age of TD Passenger: 77

Number of Transportation Vendors Used: 6

Vendor Name	Days Available to Work
ARC of Martin County	Monday-Friday (2 drivers)
A Martin Transportation	Saturdays
St. Lucie County Council on Aging	Monday-Saturday
Round the Clock Transportation	Saturdays (1 driver)
Ultimate Comfort Transportation	Monday-Saturday
Council Transportation	Monday-Saturday

**Martin Community Coach
CTC Status Report
FY 2021/2022
Phone Information**



For the Fiscal Year we received 6091 calls and the average wait time was only 52 seconds

**Martin Community Coach
CTC Status Report
FY 2021/2022**

Complaints Received Year-To-Date: 17

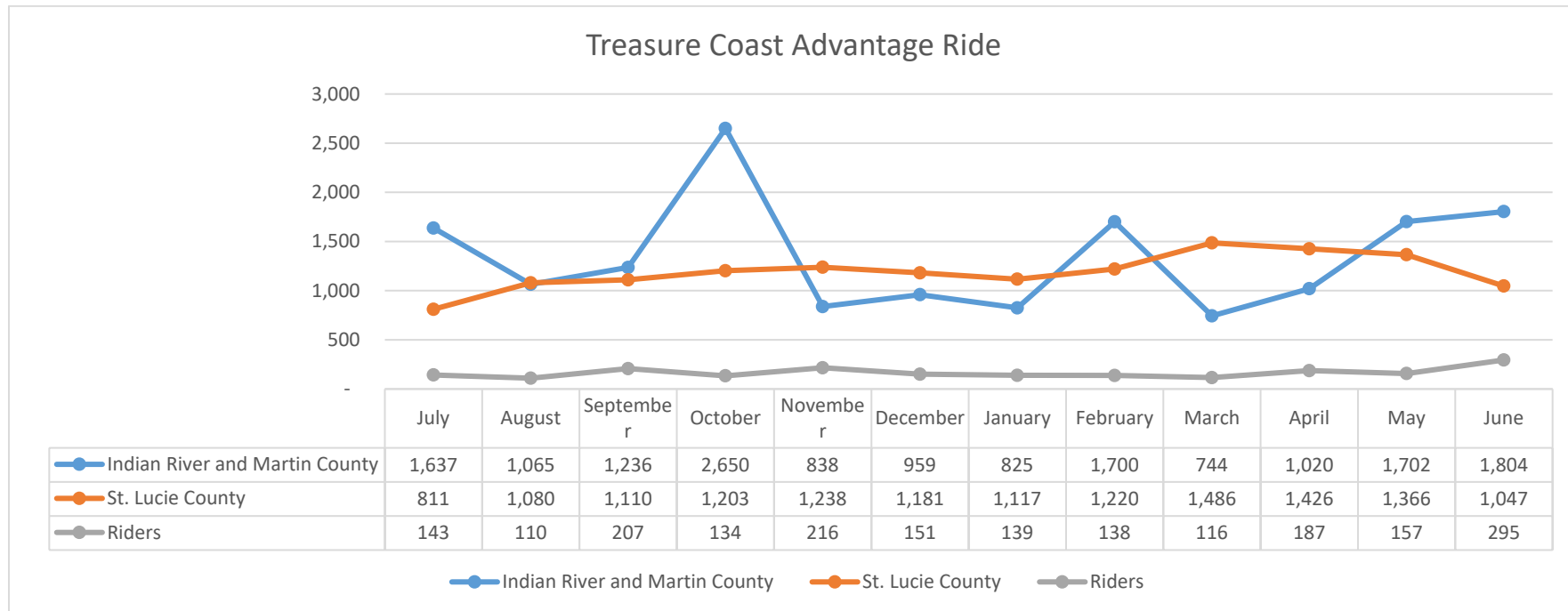
- 14 about vendor timeliness
- 3 about phone wait times
- **Only 0.16% of all trips result in a complaint**

No Shows by Vendors Year-To-Date: 4

No Shows by Passengers Year-To-Date: 312

Florida Developmental Disabilities Council Mobility Grant

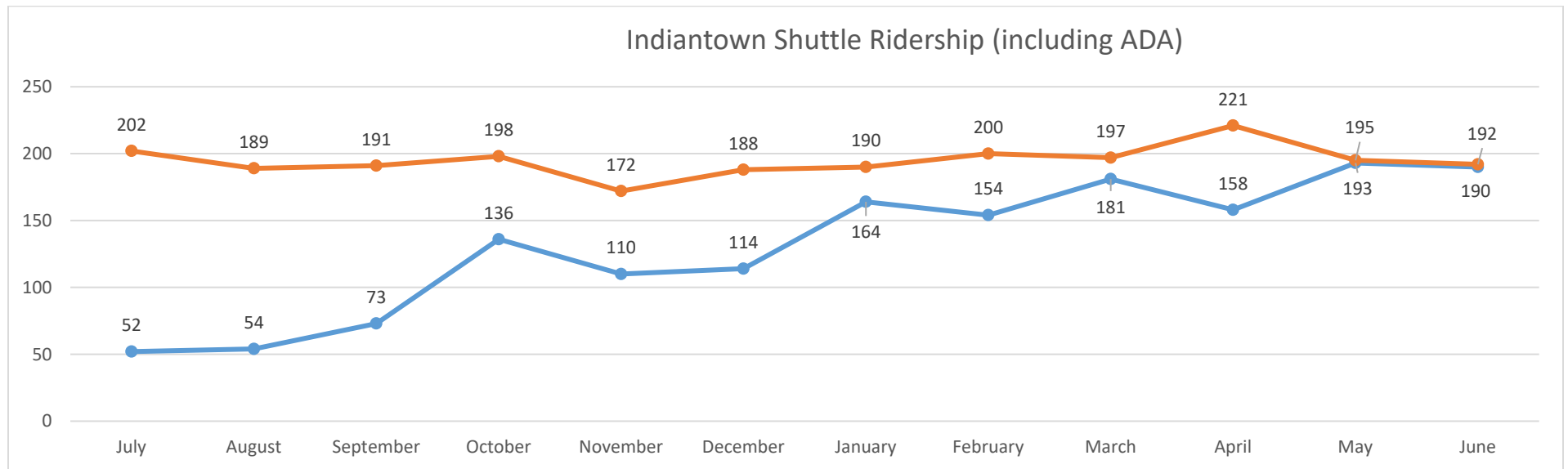
In August, 2020 SRA was approached by staff from the Florida Developmental Disabilities Council (FDDC) and tasked with putting together a pilot program to help individuals with developmental disabilities have access to more mobility options. This pilot program began October 1st, 2020 and will continue until at least June 30, 2023. The program serves all 4 counties along the Treasure Coast (Indian River, Martin, St. Lucie and Okeechobee). Anyone who has a developmental disability is eligible to book trips, and all trips are carried out by drivers with training specific for working with people with developmental disabilities. Last FY there were 13,000 trips done in Martin County and 33,000 on the Treasure Coast:



**Martin Community Coach
CTC Status Report
FY 2021/2022**

Indiantown Saturday Shuttle

- The shuttle started the first Saturday in April, 2020
- The Village of Indiantown wrapped the bus on February 17th, 2021
- SRA received another 5310 grant for the second year of the program in 2021
 - The Village of Indiantown provides the local match dollars, approximately \$25,000/year



Last fiscal year we had 1,579 passengers

This fiscal year we had 2,335 passengers (a 47% increase)

**Martin Community Coach
CTC Status Report
FY 2021/2022**

Future Funding

There was a reduction in funding for Martin County trips last fiscal year. A “trip limit” had been imposed on the passengers to handle the shortage. Unfortunately, the Trip and Equipment Grant formula resulted in another loss in funding for Martin County in the 22/23 Fiscal Year.

20/21 Fiscal Year's Amount	21/22 Fiscal Year's Amount	22/23 Fiscal Year's Amount
\$406,790	\$369,957	\$300,098

However, on May 13th, 2022 SRA applied for a \$750,000 Innovative Service Development Grant for Martin County through the Commission for Transportation Disadvantaged. It was approved in June, 2022. SRA can fund all of Martin County’s dialysis passengers’ trips through the ISD grant and only use the Trip and Equipment Grant for non-dialysis trips. Martin County is providing the additional match dollars. The grants were executed August 18th, 2022.

SRA also received a \$1.2 Million grant from the Commission for Transportation Disadvantaged and \$100,000 from FDOT for the Advantage Ride Program. Our partners in St. Lucie County and Indian River County are providing the additional match dollars for these grants.

**Martin Community Coach
CTC Status Report
FY 2022/2023**



The Trip and Equipment Grant funded 731 trips for the county’s TD population during the first month of the 2022-2023 fiscal year.

- 497 ambulatory trips
- 234 wheelchair trips

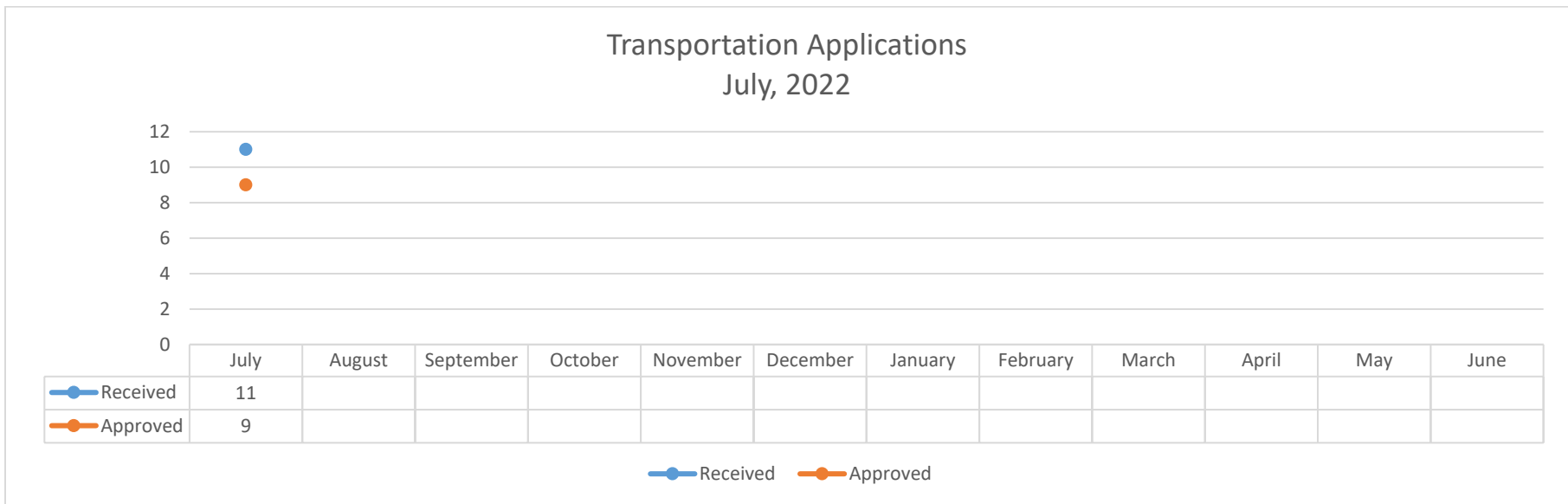
There have been 69 trips cancelled by passengers.

100% of the available trip and equipment grant dollars were spent.

**Martin Community Coach
CTC Status Report
FY 2022/2023**

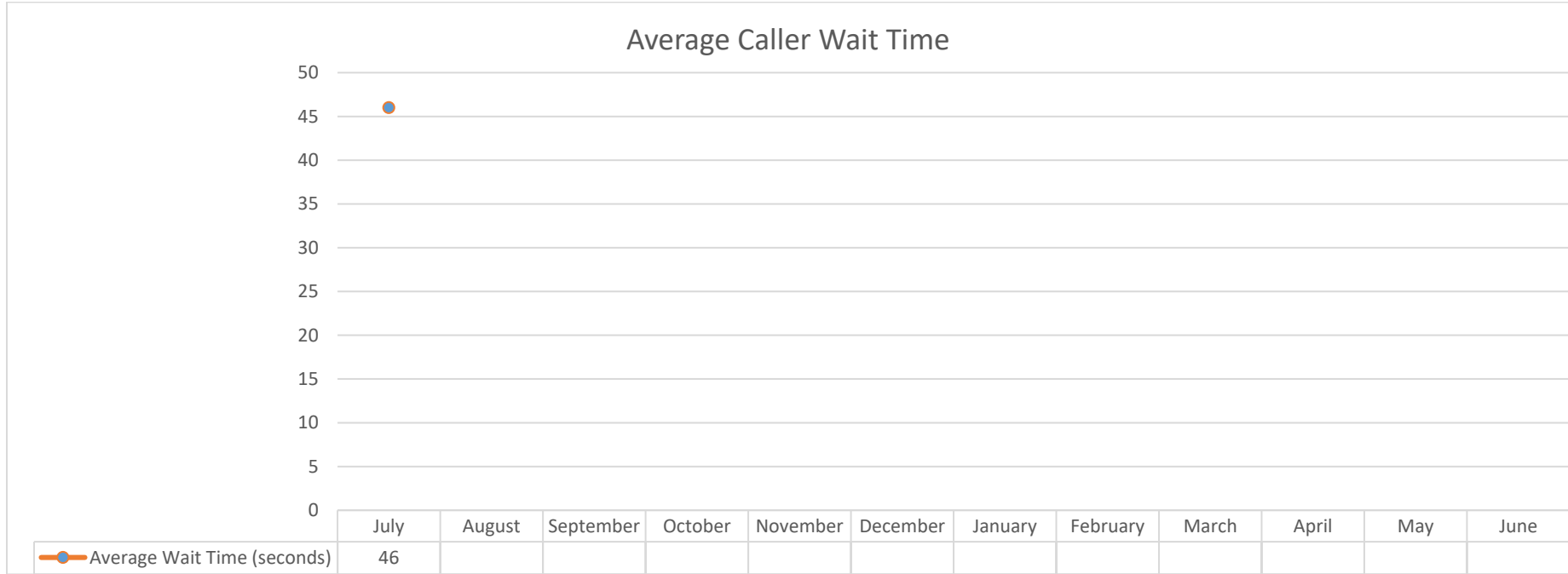


Transportation Applications



In July, SRA received 11 applications and approved 9 applications.

**Martin Community Coach
CTC Status Report
FY 2022/2023**



Complaints

Complaints Received Year-To-Date: 0

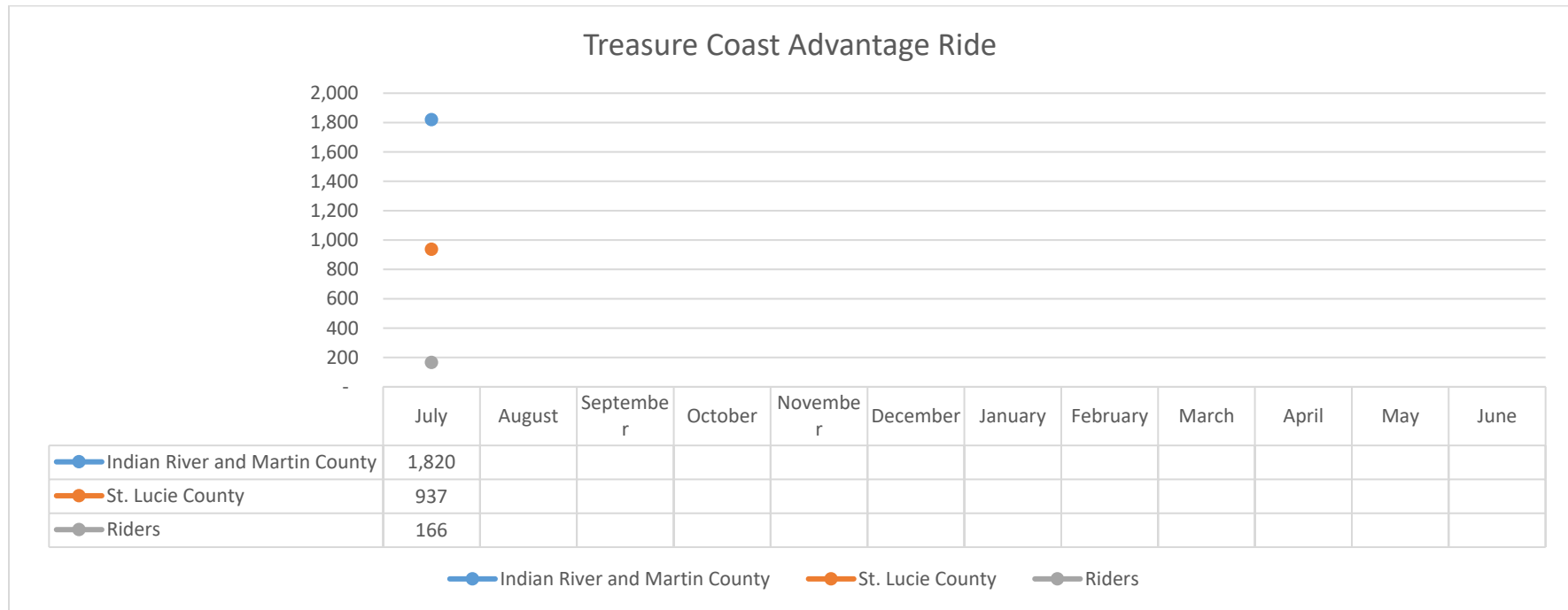
No Shows by Vendors Year-To-Date: 0

No Shows by Passengers Year-To-Date: 12

**Martin Community Coach
CTC Status Report
FY 2022/2023**

Florida Developmental Disabilities Council Mobility Grant

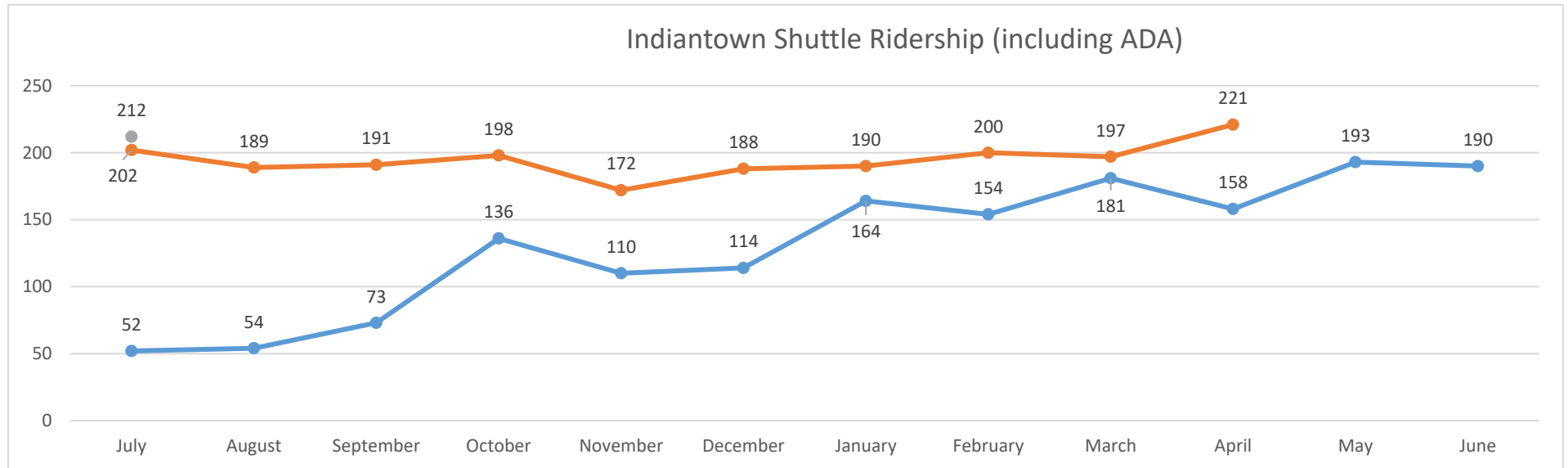
In August, 2020 SRA was approached by staff from the Florida Developmental Disabilities Council (FDDC) and tasked with putting together a pilot program to help individuals with developmental disabilities have access to more mobility options. This pilot program began October 1st, 2020 and will continue until at least June 30, 2023. The program serves all 4 counties along the Treasure Coast (Indian River, Martin, St. Lucie and Okeechobee). Anyone who has a developmental disability is eligible to book trips, and all trips are carried out by drivers with training specific for working with people with developmental disabilities. July of 2022 resulted in the following data:



**Martin Community Coach
CTC Status Report
FY 2022/2023**

Indiantown Saturday Shuttle

- The shuttle started the first Saturday in April, 2020
- The Village of Indiantown wrapped the bus on February 17th, 2021
- SRA received another 5310 grant for the third year of the program in 2022
 - The Village of Indiantown provides the local match dollars, approximately \$25,000/year
- Ridership in July, 2022 was 212 passengers





**MARTIN METROPOLITAN PLANNING ORGANIZATION
LOCAL COORDINATING BOARD (LCB-TD) MEETING
AGENDA ITEM SUMMARY**

MEETING DATE: September 12, 2022	DUE DATE: September 5, 2022	UPWP#: 6
WORDING: LCB-TD MEMBER INTRODUCTIONS		
REQUESTED BY: MPO	PREPARED BY: Lucine Martens / Beth Beltran	DOCUMENT(S) REQUIRING ACTION: N/A

BACKGROUND

The Local Coordinating Board for the Transportation Disadvantaged (LCB-TD) has 16 voting members on the Board, including one locally elected official. These members represent different agencies and groups that are involved with the TD population.

ISSUES

With the addition of new members to the LCB-TD, the Metropolitan Planning Organization (MPO) staff thinks that it would be in the best interest of the Board to familiarize themselves with the other members. Staff has asked that each member of the LCB share a brief introduction about who they are, who they represent, and how they are involved with the TD population.

RECOMMENDED ACTION

This is an informational item.



**MARTIN METROPOLITAN PLANNING ORGANIZATION
LOCAL COORDINATING BOARD (LCB-TD) MEETING
AGENDA ITEM SUMMARY**

MEETING DATE: September 12, 2022	DUE DATE: September 5, 2022	UPWP#: 6
WORDING: FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED (CTD) TRAINING WORKSHOP & EXPO		
REQUESTED BY: MPO	PREPARED BY: Lucine Martens / Beth Beltran	DOCUMENT(S) REQUIRING ACTION: N/A

BACKGROUND

DOPA (Martin MPO) staff, including Beth Beltran and Lucine Martens, and Ash Bleecher of Martin County Transit (MARTY) attended the Florida Commission for The Transportation Disadvantaged (CTD) Training Workshop & Expo on August 30-31, 2022.

ISSUES

The CTD Training Workshop and Expo provided us with toolkits to enhance our ability to work with the Martin County Community in authentic ways which is essential to our planning and coordination process.

At the CTD Training Workshop and Expo, the Florida Commission for the Transportation Disadvantaged recognized the Martin Metropolitan Planning Organization (MPO) as the **2022 Planning Agency of the Year**. This award is for the planning agency that has gone beyond their scope to assist transportation disadvantaged citizens in their area. Martin MPO has included transportation disadvantaged planning into its local plans and has worked closely with the Senior Resource Association, Martin County’s Community Transportation Coordinator, to overcome local transportation barriers and to advocate on behalf of the transportation disadvantaged population.

The Senior Resource Association (SRA) was recognized as the **2022 Urban Community Transportation Coordinator**, performing in an outstanding manner as part of the fully coordinated system for the transportation disadvantaged (TD) community in Martin County. SRA operates Martin Community Coach which is a door-to-door transportation system for TD eligible riders. Eligibility is based on age (65 years or older), disability or income.

RECOMMENDED ACTION

This is an informational item.

MCC

MARTIN COMMUNITY COACH

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Promoting Independence in our Community

ELIGIBILITY IS BASED ON AGE, DISABILITY OR INCOME