

**MARTIN METROPOLITAN PLANNING ORGANIZATION
LOCAL COORDINATING BOARD FOR THE TRANSPORTATION
DISADVANTAGED**

Martin County Board of County Commission Chambers
2401 SE Monterey Road, Stuart, FL 34996

www.martinmpo.com

(772) 221-1498

**Monday, December 5, 2022, at 10:00 A.M.
MINUTES**

- 1. CALL TO ORDER** – The Local Coordinating Board for the Transportation Disadvantaged (LCB-TD) meeting of December 5, 2022, was called to order at 10:00 A.M. by Robert McPartlan, Vice Chair.

2. ROLL CALL

Members in Attendance:

Robert McPartlan, Vice Chair, Department of Children & Families Services
Michael Northcutt, Florida Department of Veteran's Affairs
Phillip Clemons, Florida Division of Vocational Rehab
Dalia Dillon, Department of Elder Affairs
Michelle Miller, Representative for the Economically Disadvantaged (FACA)
Marie Dorismond, Florida Department of Transportation
Joe Azevedo, Martin County Career Center
Ashman Beecher, Martin County Transit
Milory Senate, Agency for Persons with Disabilities

Excused Members:

Phyl Weaver, Representative for Persons over 60
Monique Coleman, Representative for Children At-Risk
Mary Jo Pirone, Citizen's Advocate/Rider Rep

Members Not in Attendance:

Gayle McArdle, Representative for Persons with Disabilities
Kim Thorne, Representing Public Education Community

Staff in Attendance:

Beth Beltran, MPO Administrator
Ricardo Vazquez, Senior Planner
Lucine Martens, Planner
Alor Cadorna, Administrative Assistant

Others in Attendance:

Chris Stephenson, Senior Resource Association
Karen Deigl, Senior Resource Association
Robert Driscoll, St. Lucie Council on Aging

Melody Hearn, Family Care Council Florida, Area 15
Laverne Williams, User of the Martin County Coordinated TD Transportation System
and Martin County Transit (MARTY)

A quorum was present for the meeting.

3. APPROVE AGENDA

A motion was made by Milory Senat to approve the Agenda as presented. A second was provided by Michelle Miller. The motion passed unanimously.

4. APPROVE MINUTES

- Public Workshop Meeting Minutes – September 12, 2022
- Regular Meeting Minutes – September 12, 2022

A motion was made by Dalia Dillon to approve the Workshop and Regular Meeting Minutes of September 12, 2022. A second was provided by Marie Dorismond, the motion passed unanimously.

5. COMMENTS FROM THE PUBLIC

Melody Hearn from the Family Care Council, Area 15 came forward to share a story about an individual who has been working the same job for 30 years was about to be fired because her transportation to work was ending. It was the group homes prior obligation to get her to her job of 30 years and because of funding they could not support it anymore so she's going to be fired. Melody Hearn is thankful that we have the Advantaged Ride Program the Treasure Coast. She is a proud member of the community that has insisted that this individual and all eligible individuals must have quality and caring understanding of their particular medical, emotional, and psychological needs and be able to access transportation. She expressed the desire to continue to promote the Advantaged Ride Program and other means of assisting our individuals to help them engage in their community as well as government and public enterprises.

6. AGENDA ITEMS

A. QUARTERLY PERFORMANCE REPORT

Lucine Martens introduced Mr. Chris Stephenson of the Senior Resource Association (SRA) who presented the Quarterly Performance report. He presented the CTC Performance Report for the period covering July 1, 2022, through October 31, 2022, and was available to answer questions.

Bob McPartlan inquired if the grants that we received this fiscal year are sustainable for next year and going forward. Chris Stephenson stated that it expires on June 30, 2023, and SRA will need to reapply every single year. It is a competitive process and SRA will be presenting a progress report to the Martin County Board County Commissioners

(BOCC) on December 13, 2022. Karen Deigl added that SRA will present to the commission the best-case scenario to be reoccurring and worst-case scenario where the Innovative Service Development (ISD) Grant will go away.

A motion was made by Michelle Miller to approve the Quarterly Performance Report. A second was provided by Ashman Beecher, the motion passed unanimously.

B. ANNUAL OPERATING REPORT (AOR)

Chris Stephenson of the Senior Resource Association (SRA) gave an overview of the Annual Operating Report (AOR). Each Community Transportation Coordinator (CTC) is required to submit an AOR to the Florida Commission for the Transportation Disadvantaged (CTD). This report is used by the CTD for funding and reporting purposes on a statewide level.

A motion was made by Marie Dorismond to approve the Annual Operating Report (AOR). A second was provided by Dalia Dillon, the motion passed unanimously.

C. COMMUNITY TRANSPORTATION COORDINATOR (CTC) COORDINATION CONTRACTS

Chris Stephenson of the Senior Resource Association (SRA) gave an overview of the agenda item. He presented the current contracts for all three agencies that SRA, as a complete brokerage is in a coordinated contract agreement. Helping People Succeed, the Kane Center, and the ARC of Martin County are in coordinated contract agreements with SRA.

A motion was made by Joe Azevedo to approve the Community Transportation Coordinator (CTC) Coordination Contracts. A second was provided by Michelle Miller, the motion passed unanimously.

D. COMMUNITY TRANSPORTATION COORDINATOR (CTC) EVALUATION

Lucine Martens introduced the agenda item. She stated that each year we do an annual evaluation of the Community Transportation Coordinator (CTC). The evaluation will be conducted by staff of the Martin Metropolitan Planning Organization (MPO) and members of the Local Coordinating Board for the Transportation Disadvantaged (LCB-TD). She asked the members of the LCB-TD if they would like to volunteer and help with the CTC evaluation.

Ashman Beecher asked how the process works for the CTC evaluation. Lucine Martens explained that the LCB-TD members will interview different riders of the system and take a survey of each rider. Also, they can give their input to make any suggestions or comments about the drivers or their experience. The evaluation also includes interviewing the SRA and asking questions about their coordinated contracts. That whole report is compiled, and it comes before the LCB-TD board for their approval in June of 2023. Lastly, the CTC Evaluation is submitted to the CTD in Tallahassee.

Bob McPartlan inquired if the survey questions are all fixed or if we can customize the survey questions. Lucine Martens stated that the CTD in Tallahassee has a fixed set of questions. However, the CTD is in the process of updating the CTC Evaluation format and content, but they are currently understaffed. Bob McPartlan expressed the desire to include these following questions:

- How long have you been a rider?
- What did you do before this?
- What is your fear if the service went away?

7. COMMENTS FROM COMMITTEE MEMBERS - None

8. NOTES

Senior Resource Association (SRA) will present to the Martin County BOCC at the December 13, 2022, meeting on the positive outcomes from the Innovative Service Development (ISD) Grant Program in Martin County.

9. NEXT MEETING

- March 6, 2023, at 10:00 am (Commission Chambers, Administration Bldg.)

10. ADJOURN 10:31 A.M.

Prepared by:



Alor Cadorna, Administrative Assistant

3/6/23

Date

Approved by:

For: 

Merritt Matheson, Chair

3-6-23

Date

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