

**MARTIN METROPOLITAN PLANNING ORGANIZATION
CITIZENS ADVISORY COMMITTEE MEETING**
Martin County Administrative Building Commission Chambers
2401 SE Monterey Road, Stuart, FL 34996
(772) 221-1498

www.martinmpo.com

Wednesday, February 8, 2023 @ **9:00 AM**

MEETING MINUTES

1. CALL TO ORDER

The meeting was called to order at 9:02 AM by Chair Amy Eason

2. ROLL CALL

CAC Members in Attendance:

Amy Eason, Chair
John Patteson, Vice Chair
Cindy Greenspan
Ann Kagdis
Hilary Young
Blake Capps
Saadia Tsafarides
Helen McBride
Howard Lyndon Brown

CAC Members Excused:

Trent Steele

CAC Members Not in Attendance:

Staff in Attendance:

Beth Beltran, MPO Administrator
Ricardo Vazquez, Senior Planner
Lucine Martens, Planner
Alor Cadorna, Administrative Assistant

Others in Attendance:

Pinal Gandhi-Savdas, City of Stuart
Milton Leggett, City of Stuart
Joe Capra, Captec Engineering Inc.
Victoria Williams, FDOT-FTE

A quorum was present.

3. APPROVE AGENDA

A motion to approve the agenda with the removal of Item 6C was made by Blake Capps and seconded by John Patteson. The motion passed unanimously.

4. APPROVE MINUTES

A motion to approve the September 7, 2022 CAC Minutes was made by Ann Kagdis and seconded by Saadia Tsafarides. The motion passed unanimously.

5. COMMENTS FROM THE PUBLIC - None

6. AGENDA ITEMS

A. FY23-FY27 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) - AMENDMENT #2

Beth Beltran gave a brief overview on the FY23-FY27 Transportation Improvement Program (TIP) Amendment #2. She stated that FDOT requests an amendment because a new project has been added to the Work Program (FM#452227-1). This project is part of a Statewide Initiative to install rumble strips on the shoulders of high-speed state roadways (50 mph and above). She requested approval and was available to answer questions.

Blake Capps inquired if the project can be done for \$25,000 and is this all the high-speed state roads in Martin County. Ms. Beltran stated that \$25,000 was FDOT's estimate and this project is for rumble strips on segments of state roads with a speed limit of 50 mph or greater.

A motion to approve the FY23-FY27 Transportation Improvement Program (TIP) Amendment #2 was made by Ann Kagdis and seconded by Saadia Tsafarides, the motion passed unanimously.

B. ELECTION OF OFFICERS

A motion to nominate Amy Eason as Chair by Saadia Tsafarides and seconded by Helen McBride, motion passed unanimously.

A motion to nominate John Patteson as Vice Chair by Helen McBride and seconded by Saadia Tsafarides, motion passed unanimously

C. ADOPTION OF BRIDGE, PAVEMENT, AND SYSTEM PERFORMANCE TARGETS

This item was moved to the next agenda.

D. COMMUNITY CHARACTERISTICS REPORT SCOPE OF SERVICES

Beth Beltran introduced Ricardo Vazquez who gave a brief overview of the Community Characteristics Report Scope of Services. He mentioned that the guidance from the USDOT requires that MPOs collect and analyze socio-economic data to better incorporate the needs of diverse groups into the transportation decision-making process. He requested approval and was available to answer questions.

A motion to approve the Community Characteristics Report Scope of Services was made by Ann Kagdis and seconded by Hilary Young, the motion passed unanimously.

E. FY23 TRANSPORTATION ALTERNATIVE PROGRAM (TAP) APPLICATIONS

Ms. Beltran introduced the item to the Committee. She explained that the MPO received one application from the City of Stuart and introduced Pinal Gandhi-Savdas, CRA Director for the City of Stuart and Joe Capra, Project Engineer. They presented the South Dixie Highway Improvements for the 2023 TAP application cycle. The federal funds being requested are \$481,673.38 with local fund contributions of \$508,714.66.

Mr. Capps asked what part of the land needed for the sidewalk is City of Stuart's right of way or FEC's right of way. Ms. Gandhi-Savdas stated that the sidewalk from SW Camden Avenue to SW Joan Jefferson Way would be the FEC's right of way and the City has a lease agreement with them. Anything South of that would be in the City of Stuart's right of way; we do not have a lease agreement with FEC for that portion.

A motion to approve the FY23 Transportation Alternative Program (TAP) Applications was made by Helen McBride and seconded by Saadia Tsafarides, the motion passed unanimously.

F. DRAFT FY25 – FY29 LIST OF PROJECT PRIORITIES (LOPP)

Ms. Beltran introduced the item and gave the Committee a status report on the Martin MPO DRAFT FY25-FY29 List of Project Priorities. She mentioned that FDOT requires that the MPO submit the Draft LOPP by March 1st of each year. The final LOPP will be presented at the June advisory committee meetings and MPO Board meeting before adoption.

Blake Capps was curious about the traffic light at Constitution Blvd. Ms. Beltran stated that project is going to be funded with local funds. The state did a warranty study, and they said that the traffic signal was not warranted. However, the County Commission supports a traffic light at that location. The Commission is going to spend local funds for it. Mr. Capps inquired who decides the ranking for the list of project priorities. Ms. Beltran stated that the MPO Board decides what projects should be on the list.

A motion to approve the Draft FY25 – FY29 List of Project Priorities (LOPP) was made by Ann Kagdis and seconded by Helen McBride, the motion passed unanimously.

G. DEVELOPMENT REVIEW INTERACTIVE MAP UPDATE

Ms. Beltran introduced this item and Ricardo Vazquez gave a presentation of the MPO's development review interactive map. He also informed the committee that this as an information item. The Martin MPO Policy Board requested that MPO staff work with local government staff and review approved and proposed land developments. A map was developed showing County and municipal land developments.

H. PUBLIC INVOLVEMENT ANNUAL REPORT

Ms. Beltran introduced the item to the Committee, and Ricardo Vazquez presented the Public Involvement Annual Report. He introduced the various objectives and strategies that were achieved in Calendar Year 2022.

A motion to approve the Public Involvement Annual Report was made by Cindy Greenspan and seconded by Saadia Tsafarides, the motion passed unanimously.

7. COMMENTS FROM COMMITTEE MEMBERS

Helen McBride expressed her gratitude for the Chair and Vice Chair for serving another year on the Citizen's Advisory Committee.

8. NOTES

9. NEXT MEETING

Joint CAC/BPAC/TAC Meeting – APRIL 3, 2023 @ 1:30 PM

10. ADJOURNMENT: 9:47 A.M.

Prepared by:

for: 
Alor Cadorna, Administrative Assistant

5-3-2023
Date

Approved by:


Amy Eason, CAC Chair

5-3-2023
Date

Minutes Approved on May 3, 2023

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