

**MARTIN METROPOLITAN PLANNING ORGANIZATION
LOCAL COORDINATING BOARD FOR THE TRANSPORTATION DISADVANTAGED
(LCB-TD)**

John F. and Rita M. Armstrong Wing of the Blake Library
2351 SE Monterey Road, Stuart, Florida 34996

www.martinmpo.com

(772) 221-1498

**Monday, June 1, 2020 at 10:00 A.M.
MINUTES**

1. CALL TO ORDER – The Local Coordinating Board for the Transportation Disadvantaged (LCB-TD) Regular Meeting of June 1, 2020 was called to order at 10:01 A.M. by Mr. Merritt Matheson, Chair.

2. ROLL CALL

Members in Attendance:

Merritt Matheson, Chair

Phyl Weaver, Representative for Persons over 60

Mary Jo Pirone, Citizen's Advocate (Rider Rep.)

Dalia Dillon, Department of Elder Affairs

Michelle Miller, Representative for Children At-Risk

Marie Dorismond, Florida Department of Transportation

Milory Senat, Agency for Persons with Disabilities

Steven Wolfberg, Local Medical Community Representative

Monique Coleman, Representative for Children at-risk

Kim Thorne, Public Education Community Representative **arrived 10:10am**

Members Excused:

Members Absent:

Anthony Reese, Veteran's Affairs Representative

Donna Mihok, Department of Children & Families

Gayle McArdle, Representative for Persons with Disabilities

Shelly Batton, CareerSource Research Coast

Raymond Rotruck, Citizens Advocate

Angel-Leah Young, FL Division of Vocational Rehabilitation

Staff in Attendance:

Bolivar Gomez, Senior Planner

Joy Puerta, Planner

Ricardo Vazquez, Associate Planner

Florence Allen, Administrative Assistant III

Others in Attendance:

Chris Stephenson, Senior Resource Association

Melody Hearn, Family Care Council Area 15
Kurt Lehmann, Cambridge Systematics, Inc.

A quorum was present for the meeting.

3. APPROVE AGENDA

A motion was made by Ms. Mary Jo Pirone to approve the June 1, 2020 LCB-TD Regular Meeting Agenda. A second was provided by Ms. Phyl Weaver. The motion passed unanimously.

4. APPROVE MINUTES

A motion was made by Ms. Phyl Weaver to approve the March 2, 2020 LCB-TD Regular Meeting Minutes. A second was provided by Ms. Milory Senat. The motion passed unanimously.

5. AGENDA ITEMS

A. TRANSPORTATION DISADVANTAGED (TD) PROGRAM ALLOCATIONS FOR MARTIN COUNTY FY20/21

Ricardo Vazquez presented the Transportation Disadvantaged (TD) Program Allocations for Martin County FY20/21. This item comes before the LCB-TD annually and the TD Planning Grant allocation and the Trip & Equipment Grant allocation are reviewed by the board. For FY20/21 the TD Planning Grant has been allocated \$22,721 which goes to the Martin MPO to meet the requirements under the TD Planning Grant. The Trip & Equipment Grant is the grant that the Community Transportation Coordinator (CTC) receives to perform duties required under the grant and \$432,750 has been allocated. The CTC has applied for additional funds with the Innovation and Service Development Grant to perform more dialysis trips. The MPO needs approval from the LCB-TD to approve staff to complete any necessary state requirements that are needed to pursue the TD planning grant.

A motion was made by Ms. Phyl Weaver to approve the Transportation Disadvantage (TD) Program Allocations for Martin County FY20/21 and allow the MPO to execute any actions necessary to apply and receive the TD Planning Grant. A second was provided by Ms. Dalia Dillon. The motion passed unanimously.

B. COMMUNITY TRANSPORTATION COORDINATOR (CTC) TRIP RATE MODEL FY20/21

Ricardo Vazquez presented the Community Transportation Coordinator (CTC) Trip Rate Model for FY20/21. The Commission for the Transportation

Disadvantaged (CTD) requires that the CTC Trip Rate Model be brought to the LCB-TD annually to show rates to be charged to vendors for trips. The Rate Model shows the FY20/21 projected transportation rates for ambulatory to be \$30.40 and the wheelchair rate is \$52.11.

A motion was made by Ms. Phyl Weaver to approve the Community Transportation Coordinator (CTC) Trip Rate Model FY20/21. A second was provided by Ms. Michelle Miller. The motion passed unanimously.

C. QUARTERLY PERFORMANCE REPORTS

Chris Stephenson with Senior Resource Association (SRA) provided the Community Transportation Coordinator (CTC) Quarterly Performance Report for the period covering July 1, 2019 through May 19, 2020 to include the number of trips taken and the CTC COVID-19 impact and steps taken to ensure the safety of riders. On May 15th, SRA applied for another Innovative Mobility and Service Development Grant from the CTD for Dialysis trips in the 2020-2021 fiscal year. There was discussion on the response time to answer phone calls and staffing due to the pandemic, sending information out to patrons, and if there is a surplus of funds for the next fiscal year, could the trip limits be extended. Mr. Stephenson explained that the funds from the grant would have to be used in the fiscal year that they were granted for and they do not carryover. The Indiantown shuttle began on April 4th, 2020 and is operated by A Martin Transportation Services from 8:00 am - 5:45 pm every Saturday and there is no fee for the ride. Mr. Stephenson thanked Marie Dorismond for helping the SRA receive the 5310 Grant.

A motion was made by Ms. Phyl Weaver to approve the Quarterly Performance Reports. A second was provided by Ms. Dalia Dillon. The motion passed unanimously.

D. CTC SELECTION UPDATE

Mr. Ricardo Vazquez presented the CTC Selection Update. MPO staff advertised an RFP on March 16, 2020. Two proposals were submitted by the April 1, 2020 deadline. The CTC Selection Committee met on April 20th and discussed both proposals. On May 4th, CTD staff received a letter of complaint from one of the proposers. The complaint was that the CTC Selection Committee had a bias towards certain proposers. Another complaint was that MPO staff had failed to properly advertise the RFP in the largest circulated newspaper and the Florida Administrative Register, and that a public meeting for information and questions was not made available to proposers as required under 41-2 of the Florida Administrative Code (F.A.C). That was an error from the MPO and they apologized to the board for the inconvenience. The current RFP has been cancelled and re-advertised to ensure that all required steps are completed properly. The CTD has extended its current contract with SRA to December 31, 2020. There was

discussion on the timing for the new RFP. Mr. Vazquez informed the board that he is currently discussing the RFP with the purchasing department to work out a timeline because the item must go before the LCB-TD and the MPO Policy Board before it is taken before the Commission of Transportation Disadvantaged. The process should be completed before the LCB-TD meeting in August.

E. FLORIDA TRANSPORTATION PLAN (FTP) UPDATE

Kurt Lehmann from Cambridge Systematics, Inc. presented the Florida Transportation Plan (FTP) Update. The FTP is Florida's long-range transportation plan for all of Florida and it provides framework for transportation decisions and investments. The FTP is important because it sets a long-range vision for the future, but it guides transportation decision making today. It also considers how the state can attain a goal of zero fatalities on Florida's transportation system, meet the needs of a growing and changing population, and enhance the quality of life and environment of Florida's communities. Ms. Melody Hearn suggested that transportation be made available regionally for individuals to get back and forth to work. She hopes to see regional transportation developed across county lines with personal service door-to-door. FDOT wants all committees to get involved by going to www.Floridatransportationplan.com and respond to surveys. An interactive activity was facilitated to gather feedback from the committee. Input can also be submitted online through the FTP site. Lois Bush can be contacted to provide input. Chair Merritt Matheson encouraged everyone to provide feedback.

6. COMMENTS FROM BOARD MEMBERS - None

7. COMMENTS FROM FDOT

Marie Dorismond encouraged the board to provide comments and opinions online.

8. COMMENTS FROM PUBLIC – None

9. NOTES - None

10. NEXT MEETING

- Public Hearing August 31, 2020 at 1:30 pm (1st Floor BOCC Chambers, Administrative Bldg.)
- Regular Meeting August 31, 2020 at 2:30 pm (4th Floor Workshop, Administration Bldg.)

11. ADJOURN

Seeing no other business items remaining on the Agenda and no additional comments, the Chair adjourned the meeting at 10:51 AM. RONR (10th ed.), p.233, c.(9).

Prepared by:



Florence Allen, Administrative Specialist III

8/31/2020
Date

Approved by:



Merritt Matheson, Chair

8/31/2020
Date

Persons with questions or concerns about nondiscrimination, or who require special accommodations under the American with Disabilities Act or language translation services (free of charge) should contact Ricardo Vazquez, Associate Planner (Title VI/Non-discrimination Contact) at (772) 223-7983 or rvazquez@martin.fl.us. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.