

MARTIN MPO FY20/21-FY24/25 Federal Attributable

UNFUNDED Project Priorities

Facility	Segment Limits		Project Description	2040 LRTP Page #	FY19/20 Ranking	FY20/21 Proposed Ranking
	From	To				
Cove Road	SR 76/ Kanner Hwy	US 1	Widen from 2 lanes to 4 lanes	68	6	1
Monterey Rd. & East Ocean Blvd.	Kingswood Terrace	St. Lucie Blvd.	Mid-block pedestrian crosswalks	68	1	2
Monterey Rd., Dixie Highway & Palm Beach Rd.	Intersection		Bicycle & Pedestrian Facilities	68	2	3
FEC RR Crossings	NE Dixie Hwy. in Rio; NW Alice St.; SE Pettway St.		Pedestrian Facilities	36	3	4
Monterey Road	At FEC Railroad		PD&E Study- Railroad/roadway grade separation	36	4	5
CR 714	Okeechobee County/ CR 15 B Connection		Realign CR 714 to align with CR 15B at SR 710	Appendix D (p.8)	11	6
Willoughby Blvd. Extension	Monterey Road	US 1	New 2-lane road	68	7	7
CR 713/High Meadow Avenue	I-95	CR 714/ Martin Hwy	Widen from 2 lanes to 4 lanes	68	5	8
Baker Rd. & US 1	Intersection Improvements		Turn lane re-configuration & green mast arms	68	8	9
US 1	NW North River Shores Blvd.		Upgrade traffic signals to green mast arms	68	9	10
US 1	NW Sunset Blvd.		Upgrade traffic signals to green mast arms	68	10	11
SR 76/Kanner Hwy	At SW South River Dr.		New southbound right turn lane at South River Dr.	68		12
US 1	Roosevelt Bridge: Southbound left turn lane onto Joan Jefferson Way		Extend existing southbound left turn storage	68		13
US 1	At SR 76/ Kanner Hwy		New southbound right turn lane onto Kanner Hwy	68		14
SW Dr Martin L King Jr Dr	SR 710/ Warfield Blvd.	SW Farm Rd	Resurfacing	68		15

Creation of the MPO is for the purpose of implementing Title 23, United States Code, Section 134, and Title 49, United States Code, Sections 1602, 1603, and 1604, and Title 23, Code of Federal Regulations, part 450, and Chapter 339.175, Florida Statutes. The MPO is created to work in cooperation with the Florida Department of Transportation (FDOT), the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and local participating governments.

1 DESCRIPTION OF ORGANIZATION

1.01 THE AGENCY

The Martin Metropolitan Planning Organization, hereinafter referred to as MPO, is created pursuant to Florida Statute 339.175, and will operate under an Interlocal Agreement, dated May 6, 2015, and amended on February 7, 2019, authorized under Chapter 163, Florida Statutes. The parties to the Interlocal Agreement are the Martin County Board of County Commissioners, City of Stuart, Town of Sewall's Point, Village of Indiantown, and Florida Department of Transportation.

1.02 COMPOSITION OF THE MPO

A. *Composition*

(1) The Martin MPO is the primary agency responsible for transportation planning in Martin County. The MPO consists of eight elected officials who are voting members representing four local governments and one non-voting advisor representing the Florida Department of Transportation (FDOT). The FDOT member serves as a Technical Advisor to the MPO Board. The MPO is a planning and policy-making body with the power to develop and adopt plans and to program improvements to the transportation system for facilities receiving state or federal funds. The MPO voting membership is as shown below.

Martin County Commission	(4)
City of Stuart	(2)
Town of Sewall's Point	(1)
<u>Village of Indiantown</u>	<u>(1)</u>

(2) Officers – A Chairman and Vice Chairman shall be elected at the first meeting of the calendar year. The Chairman and Vice Chairman shall serve for a period of one year or until a successor is elected and shall be voting members.

(3) Chairman – The Chairman and Vice Chairman must have completed the MPOAC Institute training program for elected officials or served on the Martin MPO for at least four (4) years. The Chairman shall call and preside at all meetings. The Vice Chairman shall serve as Chairman in the absence of the Chairman. In the absence of both the Chairman and Vice Chairman, the voting members of the MPO that are present, if comprising a quorum, shall elect

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(4) Minutes – The staff of the MPO shall maintain the minutes of other records. The minutes shall accurately reflect the proceedings.

(5) Quorum – A majority of the TAC voting members on the active roster must be present for the Technical Advisory Committee to conduct business. Due to seasonal membership, a majority of the CAC or BPAC members on the active roster at the time of the respective meeting must be present for the CAC or BPAC to conduct business.

C. Composition and Duties:

(1) The **Technical Advisory Committee (TAC)** – The responsibility of the Technical Advisory Committee, hereinafter referred to as the TAC, shall serve the MPO in an advisory capacity on technical matters, including promoting communication among members, promoting coordination of transportation planning and programming, reviewing technical sufficiency, accuracy, and completeness of appropriate studies, making priority recommendations for transportation plans and program implementation, and providing technical responses on other transportation planning issues.

The TAC shall be composed of 13 voting members and an undesignated number of non-voting members. The voting member sponsoring agencies are as listed below.

1. Martin County ~~Engineering~~ Public Works
2. Martin County Growth Management
3. City of Stuart Planning Representatives (2)
4. Town of Sewall's Point
5. Village of Indiantown
6. Town of Ocean Breeze Park
7. Town of Jupiter Island
8. Witham Airport Management
9. Public Transit Provider
10. Treasure Coast Regional Planning Council
11. Transportation Director – Martin County School Board
12. Martin County Fire Rescue
13. ~~City of Stuart Public Works~~
14. ~~Florida Department of Environmental Protection~~

Each TAC voting member may designate in writing an alternate or alternates from the same sponsoring agency to serve as a replacement in his/her absence. The TAC shall meet monthly or as needed to provide review of all technical matters prior to MPO action.

(2) The **Citizens Advisory Committee (CAC)** – The function of the Citizens Advisory Committee is to provide public involvement and input to the MPO. It is referred to as the CAC



**MARTIN METROPOLITAN PLANNING ORGANIZATION
POLICY BOARD MEETING
AGENDA ITEM SUMMARY**

MEETING DATE: June 17, 2019	DUE DATE: June 10, 2019	UPWP#: 5.1
WORDING: DATA TRANSFER SOLUTIONS (DTS) INTERACTIVE TIP MAINTENANCE AGREEMENT		
REQUESTED BY: MPO	PREPARED BY: Beth Beltran/ Bolívar Gomez	DOCUMENT(S) REQUIRING ACTION: Interactive TIP Maintenance Agreement

BACKGROUND

Data Transfer Solutions, LLC (DTS) has provided ongoing support for web-hosting and maintenance of the Martin MPO Interactive TIP. This renewal is for the 12 month period from July 1, 2019 – June 30, 2020. Support includes annual website hosting; testing and troubleshooting of the website; minor updating of the website for graphics, links and test changes; phone and e-mail technical support; minor programming changes to support needed updates; and access to newly developed TIP reports and enhancements. The total annual cost is \$7,200.

ISSUES

Martin MPO annually brings the agreement between the Martin MPO and DTS to the Policy Board.

RECOMMENDED ACTION

Authorize the MPO Administrator to sign the attached Agreement with Data Transfer Solutions.

FISCAL IMPACT

\$7,200

APPROVAL

MPO

ATTACHMENTS

Interactive TIP Maintenance Agreement with Data Transfer Solutions

**ANNUAL MAINTENANCE AND WEB-HOSTING
AGREEMENT
(this “Agreement”)**

Data Transfer Solutions, LLC (“DTS”) shall support annual maintenance and hosting of the **Martin MPO Interactive TIP** (“TIP”) previously developed to ensure the website is maintained and runs properly on a day-to-day basis for a period of one year (12 months).

- Annual website hosting
- Testing and troubleshooting of website
- Minor updating of website for graphics, links, and test changes
- Phone and email technical support
- Minor programming changes to support needed updates
- Access to newly developed TIP reports and enhancements

Additional support or development services are available and will be detailed and mutually agreed to in writing. Services beyond typical technical support and maintenance shall be invoiced at an hourly rate of:

- Project Manager: \$140/hour
- Application Developer: \$115/hour
- Database Administrator: \$105/hour

Compensation

Maintenance and hosting will be invoiced in full for the period of **July 1, 2019-June 30, 2020**. **The total cost of the maintenance and hosting shall be** seventy two hundred \$7,200 (the “Fee”). The Fee shall be due and payable upon receipt of the invoice. The right to access and use the TIP shall continue for only so long as the Fee is paid in full.

ACCEPTANCE of the terms of this Agreement is acknowledged by the following signatures of the authorized representatives of the parties to this Agreement.

Martin MPO

DATA TRANSFER SOLUTIONS, LLC

By: _____

By:  _____

Name: Beth Beltran
Title: MPO Administrator

Name: Cynthia Novoa
Title: CFO

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