

**MARTIN METROPOLITAN PLANNING ORGANIZATION
POLICY BOARD MEETING**

Martin County Administrative Building Commission Chambers

2401 SE Monterey Road

Stuart, FL 34996

(772) 221-1498

www.martinmpo.com

Monday, September 17, 2018 at 9:00 A.M.

Meeting Minutes

1. CALL TO ORDER

Beth Beltran, MPO Administrator, stated that there was a quorum but no Chair or Vice Chair present. Commissioner Eula Clarke suggested that Commissioner Sarah Heard act as Chair for this meeting. Other Board members concurred. Commissioner Heard called the meeting to order at 9:01 A.M.

2. PRAYER - Reverend James Brocious Stuart Alliance Church

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

Members in Attendance:

Merritt Matheson, City of Stuart Commissioner

Eula R. Clarke, City of Stuart Commissioner

Sarah Heard, Martin County Board of County Commissioners

Doug Smith, Martin County Board of County Commissioners

Anthony Dowling, Village of Indiantown Councilman, non-voting member

Members Excused:

Vinny Barile, Chair, Town of Sewall's Point Commissioner

Edward Ciampi, Martin County Board of County Commissioners

Harold Jenkins, Martin County Board of County Commissioners

Members Absent:

None.

Staff in Attendance:

Beth Beltran, MPO Administrator

Bolivar Gomez, Senior Planner

Joy Puerta, Planner

Ricardo Vazquez, Senior Associate Planner

Others in Attendance:

Reverend James, Brocious Stuart Alliance Church

Karen Deigl, SRA

Alexander Estrada, FDOT
Tim Voelker, City of Stuart
John Podczewinsky, FDOT
Mayur Patel, FDOT
Chris Stephenson, SRA
Dan Hiden, FDOT
Cesar Martinez, FDOT
Erin Emmons, Kimley-Horn
Lisa Juan, Kimley-Horn
Victoria Williams, FTE
Ron Koreiva, FDOT
Christine Fasiska, FDOT

5. APPROVE AGENDA

A motion to approve the Agenda was made by Commissioner Doug Smith and Commissioner Eula Clarke provided a second. There were no objections, the vote was called and the motion passed unanimously.

6. APPROVE MINUTES

A motion to approve the April 16, 2018, May 7, 2018, and June 18, 2018 meeting minutes was made by Commissioner Doug Smith and Commissioner Eula Clarke provided a second. There were no objections, the vote was called and the motion passed unanimously.

7. PUBLIC COMMENTS

None.

8. BUSINESS ITEMS

A. FY2018/19-FY2022/23 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENTS #1 and #2

Mr. Bolivar Gomez presented the FY2018/19-FY2022/23 Transportation Improvement Program (TIP) Amendments #1 and #2. TIP Amendment #1 includes the FY2018/19 Martin MPO Roll-Forward Report allowing funds programmed for last fiscal year to be spent in the current fiscal year. Amendment #1 also includes notification from the Florida Department of Transportation to move forward with the A1A sidewalk improvement project from Lyons Bridge to Jensen Beach Boulevard without the lighting component. Transit agencies that receive Federal funds for Capital Operating Improvements are required to adopt Transit Performance Measure Targets. Amendment #2 addresses Martin County's Transit Asset Management (TAM) Performance Measure Targets and will also provide clear reference to the State Freight Mobility Plan and State Asset Management Plan.

A motion to approve the FY2018/19-FY2022/23 Transportation Improvement Program (TIP) Amendments #1 and #2 was made by Commissioner Doug Smith

and Commissioner Eula Clarke provided a second. There were no objections, the vote was called and the motion passed unanimously.

B. FY2019/20 LISTS OF PROJECT PRIORITIES

Ms. Beth Beltran discussed the three (3) Lists of Project Priorities to guide FDOT with application of transportation funds in the FY2019/20 – FY2023/24 Tentative Work Program. Some of the priorities are from previous years because all of the phases were not funded while others are new priorities based on the 2040 Long Range Transportation Plan (LRTP), discussions with FDOT and our partner agencies. Ms. Beltran discussed the list of roadway project priorities, including the pedestrian mid-block crossings on Monterey and East Ocean; bike and pedestrian facilities at the intersection of Monterey Road, Dixie Highway and Palm Beach Road; pedestrian facilities at specific crossings along the FEC railroad corridor; the FEC railroad grade separation at Monterey Road; and the widening of High Meadow Avenue and Cove Road. There are two additional lists for project priorities --- the Transportation Alternative Program (TAP) projects which have all been funded and the transit priorities showing the Capital Funds go to bus replacement and the operating funds go to the operations of the service. Commissioner Heard made comments regarding the Golden Gate area. Years ago, the project from Cove Road to Monterey Road had implemented beautification and traffic calming areas whereas the Golden Gate area has five (5) lanes, many bicycles and pedestrians, no landscaping, and no traffic calming. Crossing Dixie Highway is dangerous and it needs to be our number one priority. Discussion ensued and Ms. Beltran stated that the corridor may be a good candidate for a complete street study area due to the safety concerns. Ms. Beltran said that she will contact the CRA to find out the vision for that area. Commissioner Matheson asked about the intersection of Alice Street and the timeframe for the developer of Harborage to complete improvements. Commissioner Clark responded that the project is in process. Commissioner Smith talked about the area of Wright Street, Dixie Highway and Alice Street. He suggested that discussion with FDOT may be helpful to see if there is a better way to study that whole intersection.

A motion to approve the FY2019/20 Lists of Project Priorities was made by Commissioner Doug Smith and Commissioner Merritt Matheson provided a second. There were no objections, the vote was called and the motion passed unanimously.

C. 5305(d) GRANT APPLICATION AND RESOLUTION

Ms. Beth Beltran presented the FY18/19 FTA Section 5305(d) application. These transit planning funds are allocated by the Federal Transit Administration (FTA) through the Florida Department of Transportation (FDOT) to the MPOs, which is stated in Resolution 19-01. The FTA Section 5305(d) Grant Program is the funding source that aids in financing the MPO's Complete Streets: Access to Transit Study and the City of Stuart Tram Study. The planning funds total \$76,078 with allocation of 80% Federal \$60,862, 10% State \$7,608, and Local 10% \$7,608.

A motion to approve the FTA Section 5305(d) application and Resolution 19-01 was made by Commissioner Doug Smith and Commissioner Eula Clarke provided a

second. There were no objections, the vote was called and the motion passed unanimously.

D. CONTINUITY OF OPERATIONS PLAN UPDATE

Mr. Bolivar Gomez presented the Martin MPO Continuity of Operations Plan (COOP). The COOP was established to ensure that during an emergency the MPO can continue operations and resources can be reached. MPO staff has reviewed the adopted COOP and has made revisions to enable staff to better follow the procedures in the event an emergency situation were to occur. Mr. Gomez touched on updated areas including; 1.C. Facility Evacuation, VI. Mission Essential Function (MEF) Planning; Objective 4.2, and Measure of Effectiveness. The COOP was last updated in December 2015.

A motion to approve the Martin MPO Continuity of Operations Plan (COOP) was made by Commissioner Doug Smith and Commissioner Eula Clarke provided a second. There were no objections, the vote was called and the motion passed unanimously.

E. MARTIN MPO BICYCLE AND PEDESTRIAN FACILITIES MAP

Ms. Joy Puerta presented the Martin MPO Bicycle and Pedestrian Facilities Map. The MPO Policy Board approved the Scope of Services for the Martin MPO Bicycle and Pedestrian Facilities Map on February 26, 2018. The map illustrates many facilities including sidewalks along main roads, bike lanes, paved shoulders, shared use paths, and future facilities that will be in use in the next two years. Erin Emmons and Lisa Juan from Kimley-Horn and Associates presented the final Bicycle and Pedestrian Facilities Map. An informational side has been added to the hard copy of the map and includes bicycle regulations, signaling turns, and facility types. The most important change to the map since the last update in 2013 is the development of the web based interactive map giving residents updates. The map is user friendly and easily shared with others. Commissioner Anthony Dowling noted the addition of the Village of Indiantown to the map and asked about when the hard copies will be available. Commissioner Merritt Matheson noted he listened to a symposium by the Palm Beach Transportation Planning Association regarding complete streets and bike lanes and provided some statistics. He noted our priority should be buffered bike lanes in the future. Commissioner Doug Smith stated that there is discussion to standardize mapping statewide. He asked about the buffered bike lane for clarification and consistency for bike lane notification markings. The bike lane conversations need more discussion for a better understanding and what the expectations are.

A motion to approve Martin MPO Bicycle and Pedestrian Facilities Map was made by Commissioner Eula Clarke and Commissioner Doug Smith provided a second. There were no objections, the vote was called and the motion passed unanimously.

F. FY18/19 LOCAL TRANSPORTATION DISADVANTAGED PROGRAM ADMINISTRATIVE SUPPORT AGREEMENT

Ms. Beth Beltran presented the Local Transportation Disadvantaged Program Administrative Support Agreement and Resolution 19-02. The current Community

Transportation Coordinator (CTC), Medical Transportation Management is operating under an emergency Memorandum of Agreement through September 30th. Martin County's new CTC is the Senior Resource Association (SRA) who has signed a Memorandum of Agreement (MOA) with the Commission for the Transportation Disadvantaged (CTD) to continue the service from October 1st, 2018 through June 30th, 2019. Karen Deigl, President and CEO of SRA, presented the organization's information and discussed the transition. The SRA was founded in 1974 and currently provides services in Indian River County. Discussion ensued regarding concerns of the transition and the level and quality of service. The SRA vehicles will be contracted and more providers will be available than in the past. The Village of Indiantown had shuttle services discontinued on June 30th of this year and SRA is looking into the ability to provide those needed services. Commissioner Clarke suggested moving into the future with greater strengths for a better structure for public transit. Ms. Deigl introduced Chris Stephenson the Transportation Director who will be another liaison for the service.

A motion to approve the Local Transportation Disadvantaged Program Administrative Support Agreement and Resolution 19-02 was made by Commissioner Eula Clarke and Commissioner Doug Smith provided a second. There were no objections, the vote was called and the motion passed unanimously.

G. SR 5/US-1 AT SW JOAN JEFFERSON WAY PLANNING STUDY

Alexander Estrada from Florida Department of Transportation (FDOT) presented the SR 5/US-1 at SW Joan Jefferson Way Planning Study. The purpose of the study is to analyze existing traffic volumes and patterns and consider various Build Alternatives. The Planning Study is anticipated to be completed in Fall 2018. The project will address congestion and safety concerns at the intersection with the goals of evaluating improvements and developing an action plan. Currently four alternatives from no-build to long term have been developed for consideration and the pros and cons of each were presented. There were comments regarding the railroad tracks, hospital, and school zone bottlenecks to go downtown and other options.

A motion was made by Commissioner Smith to support the MPO's original priority of extending existing SB left-turn storage and to direct staff to send a letter requesting FDOT make a presentation to get input from the City of Stuart Commission. Commissioner Merritt Matheson provided a second. There were no objections, the vote was called and the motion passed unanimously.

H. MPO BOARD RESTRUCTURE

In November 2017, Indiantown incorporation passed. The Martin MPO Board is composed of Martin County, City of Stuart and Town of Sewall's Point elected officials as well as a non-voting member representing Indiantown. Discussion ensued regarding updating the Interlocal Agreement to include the Village of Indiantown to a voting member on the MPO Board. Board members discussed offering all municipalities the opportunity to become non-voting members.

A motion to invite the Town of Jupiter Island and Town of Ocean Breeze to become non-voting members on the MPO Board was made by Commissioner Eula Clarke and Commissioner Doug Smith provided a second. There were no objections, the vote was called and the motion passed unanimously.

A motion to update the Interlocal Agreement to include the Village of Indiantown as a voting member on the MPO Board was made by Commissioner Doug Smith and Commissioner Merritt Matheson provided a second. There were no objections, the vote was called and the motion passed unanimously.

9. COMMENTS FROM FDOT

None.

10. COMMENTS FROM ADVISORY COMMITTEE MEMBERS

None.

11. COMMENTS FROM BOARD MEMBERS

None.

12. NOTES

None.

13. NEXT MEETING

October 22, 2018 at 9:00 A.M.

14. ADJOURN

Commissioner Sarah Heard adjourned the meeting at 10:55 A.M.


Recorded and Prepared by:



Brigitte Wantz, Administrative Assistant III

12/10/18
Date

Approved by:



Vinny Barile, Chair

12/10/2018
Date