

**MARTIN METROPOLITAN PLANNING ORGANIZATION
LOCAL COORDINATING BOARD FOR THE TRANSPORTATION DISADVANTAGED**

Martin County Administration Building
4th Floor Workshop Room
2401 SE Monterey Road
Stuart, FL 34996
(772) 221-1498

Monday, June 4, 2018 at 10:00 A.M.

MINUTES

1. **CALL TO ORDER** –The Chair, Ms. Eula Clarke, called the meeting to order at 10:09 AM.

2. **ROLL CALL**

Eula R. Clarke, Chair

Phyl Weaver

Suzanne Desposati

Mary Jo Pirone

Dalia Dillon

Angela Van Etten, Vice Chair

Marie Dorismond

Joseph Azevedo (Arrived 10:21 AM)

Anita Cocoves (Arrive 10:40 AM)

EXCUSED

Anthony Reese

Donna Mihok

Steven Wolfberg

Kim Thorne

ABSENT

Gayle McArdle

Dominick Tocci

STAFF IN ATTENDANCE

Beth Beltran, MPO Administrator

Joy Puerta, Planner

Ricardo Vazquez, Senior Associate Planner

Margaret H. Brassard, Administrative Assistant III

OTHERS IN ATTENDANCE

Kyle Collett, Medical Transportation Management (MTM)

Matt McBride, MV Transportation

Milory Senot, APD

Tomas Boiton, Goodwill Gulfstream Mobility Management

A quorum was not present for this meeting until 10:21 AM.

The Chair mentioned in the absence of a quorum the approval items would be postponed until a quorum was obtained. The meeting will begin with the informational item 5A.

3. APPROVE AGENDA

A quorum was obtained at 10:21 AM. Chair Clarke advised that there is an addition to the agenda, which will be similar to a public comment request. She said that Mr. Tomas Boiton will be allowed to speak for five minutes and if there would be a motion of approval?

A motion to approve the Agenda with the addition was made by Ms. Suzanne Desposati. The motion was seconded by Ms. Dalia Dillon. There were no objections so the motion passed unanimously.

4. APPROVE MINUTES

Ms. Phyl Weaver made a motion to approve the minutes of the March 26, 2018 meeting. A second was provided by Ms. Angela Van Etten. There were no changes requested and the motion passed unanimously.

5. AGENDA ITEMS

A. CTC SELECTION UPDATE

Mr. Ricardo Vazquez stated that the Community Transportation Coordinator (CTC) Selection and Process was discussed at the last meeting and he wanted to provide an update to the current situation. He advised that since the last meeting, MV Transportation withdrew their proposal for the CTC. A second round of Request for Proposals (RFP) was sought, without response so as of this time there are no potential prospects for the CTC position in Martin County Mr. Vazquez stated. He said that currently, Martin is in a state of emergency with the Commission for Transportation Disadvantaged (CTD). He advised that MTM has agreed to an extension of their contract through September until the CTD can work something out with the Indian River County CTC, Senior Resource Association, who will provide that service from October, 2018 to June, 2019. Ms. Angela Van Etten inquired as to why they were going to provide that service and it was learned that they will do it until the CTD has an opportunity to appoint someone. Mr. Vazquez stated that this is a temporary situation and at the start of 2019, the Martin MPO will go through the RFP process again. It is anticipated that the Indian River CTC will apply for that role for the remainder of the five year contract he said. Chair Clarke inquired if the Board members received a copy of the CTD's State of Emergency Declaration. Mr. Vazquez stated that they did not, so Chair Clarke read the Declaration and Order of Emergency document from the CTD into the record:

This **ORDER** of the Commission for the Transportation Disadvantaged is made and **DECLARED** pursuant to the provisions of Chapters 427 and 287, Florida Statutes, and Rule 41-2.010(8), Florida Administrative Code, whereby emergency for the continuance of transportation services for the transportation disadvantaged exist.

WHEREAS, Medical Transportation Management, Inc. (MTM), the Community Transportation Coordinator for Martin County, provided the Commission notice of cancellation of its agreement with the Commission, effective June 30, 2018; and

WHEREAS, not having a Community Transportation Coordinator for Martin County will result in a substantial denial of transportation for older adults, persons with disabilities, people with low incomes and at-risk children; and

WHEREAS, Martin County will be in an emergency situation as a result of the lack of transportation provider on July 1, 2018; and

WHEREAS, it is vital to the public health, safety and welfare of the older adults, persons with disabilities, people with low incomes and at-risk children within Martin County to have access to life-sustaining transportation; and

NOW THEREFORE, it is determined that an emergency in regard to the provision and availability of transportation services to older adults, persons with disabilities, people with low incomes, at-risk children does exist in Martin county and that any delay in effecting the provision or arrangement of these services is detrimental to these vulnerable populations.

IT IS ORDERED in accordance with Chapters 427 and 287, Florida Statutes, and Rule 41-2.010(8), Florida Administrative Code, that an emergency exists in Martin County and in order to provide or arrange transportation services to the older adults, persons with disabilities, people with low incomes, and at-risk children, the Commission for Transportation Disadvantaged shall begin immediately to identify and select a replacement to serve as the Community Transportation Coordinator for Martin County effective July 1, 2018.

The Emergency Declaration and Order is effective immediately and shall remain in effect until the order is lifted, dissolved or modified. This has been signed by Marion Hart, Chairman for the Commission of Transportation Disadvantaged and Steve Holmes, Executive Director for the Commission for Transportation Disadvantaged on May 20, 2018.

Ms. Van Etten expressed her opinion that this could be an opportunity for Martin County as in St. Lucie County the CTC is the County. She asked if Martin has considered this opportunity. Mr. Vazquez advised that they have spoken with the County about this but currently they are not interested in taking on that responsibility. Ms. Dorismond from FDOT inquired if it could possibly be done by a local agency. Mr. Vazquez mentioned that it may not be financially feasible for some of the agencies which is why they are not responding to the RFP. (A quorum was obtained at 10:21AM). Ms. Phyl Weaver inquired if there just aren't that many local companies that could feasibly take on that role of CTC and she asked Mr. Collett if Martin was not competitive. Mr. Kyle Collett stated that he couldn't speak for other companies; their financial feasibility would be determined by their overhead and other factors. He responded to Ms. Weaver that he is unaware of any other Counties having this issue. Ms. Van Etten provided some history, saying that years ago MTM was approached by the CTD to accept the position of CTC for another County on another occasion, though she's unaware if it were in an emergency status. She said it has happened before, but she's unaware if it's ever happened in Martin before. Mr. Collett clarified that he is aware of one other event where another County was in this situation. Seeing no additional comments the Chair moved on with the agenda.

Chair Clarke said that was Informational Item 5A and as a quorum has been obtained the Board shall return to the beginning of the Agenda to approve the Agenda, Minutes and go back to the approval items of the Agenda.

B. TRANSPORTATION DISADVANTAGED SERVICE PLAN (TDSP) – FY2017/18 ANNUAL UPDATE

Mr. Vazquez stated that this update is an annual event that happens at this time. He mentioned that normally he would be providing a major update to the Transportation Disadvantaged Service Plan but things are different this year due to the lack of having a CTC. He said that doing a major update will have to wait until there is a new CTC, but he updated what he could such as the member list, rate model and other minor updates.

Ms. Phyl Weaver made a motion to approve the Transportation Disadvantaged Service Plan (TDSP)-FY1017/18 Annual Update as presented. The motion was seconded by Ms. Marie Dorismond. There was no opposition, the motion passed unanimously.

Ms. Van Etten requested to make another motion, the Chair concurred.

Ms. Van Etten motioned that the Draft TDSP Major Update for FY2019-2024 become a staff priority. Mr. Joseph Azevedo provided a second. There was no further discussion. The motion passed unanimously.

C. TD PLANNING GRANT DISTRIBUTION FOR MARTIN COUNTY FY18/19

Mr. Ricardo Vazquez informed that the Fiscal Year (FY) 2018/19 allocation for Martin County would be \$22,732.00. Recently there was a meeting with the CTD and the MPOAC regarding a situation in Tallahassee with the Legislature. Apparently the Legislature has bundled the Planning Grant allocation into the Trip and Equipment Grant. This has made for a strange situation for which the CTD has a fix. He said that the CTD is now going to provide a separate grant agreement under the Trip and Equipment Grant that the Planning Agencies will have to sign with the CTC. The MPO's will be billing the CTC, the CTC will invoice the CTD, the CTD will okay the CTC and the CTC will pay the Planning Agency. Mr. Vazquez advised that this is just a temporary fix for one year then they will get things back to the way they are supposed to be so the MPOs get their own separate funds.

D. QUARTERLY PERFORMANCE REPORTS

Mr. Kyle Collett of MTM presented the CTC Quarterly Performance Report. Ms. Van Etten congratulated the CTC for having the Medical trips at 45% reminding the Board that in past years, they were providing more medical trips than they could afford and Employment is the number two priority in the TDSP which is only 12%. She said that there now is data as a result of St. Lucie County getting a grant for Direct Connect, which she doesn't have with her at this time. Ms. Van Etten said that the service was so popular that they used all their funds in one year as opposed to two which they anticipated. She said as a result of this grant, it was learned that 55% of those using this service were using it to go to work. Ms. Van Etten commented that no one knows the number of people in Martin that would like to go to work, but we are beginning to see data in support of that information. She said that Employment at 12% is better than it used to be

and it's because the CTC continued to get the word out. Ms. Van Etten reiterated that Employment is a priority but people don't call because they don't believe they will get there and back or something, however, it's a critical need. Ms. Weaver requested clarification of Life Sustaining/Other. Mr. Collett said his understanding is that it provided trips for people to participate in community activities/events, grocery shopping or church functions something of that nature. Ms. Weaver said it sounds like you don't know where else to put it, so it goes there and that's a high number. Ms. Van Etten called it a "catch all" adding that she was glad that it came up, because that is sixth in priority, yet it has a second ranking in the number of trips being honored with 24%. Ms. Van Etten said Mr. Collett mentioned grocery shopping could be in that category, but grocery shopping should be in the Nutritional category, as it inappropriately increases the Life Sustaining category. Seeing no additional comments the Chair asked if there would be a motion forthcoming.

Ms. Suzanne Desposati made a motion to approve MTM's Quarterly Performance Report which was seconded by Ms. Dalia Dillon. There were no objections and the motion was unanimously approved.

Mr. Matt McBride began his presentation for the quarterly report for the Martin County Public Transit (MCPT) "Marty". He provided a brief report on each service, the paratransit and fixed routes adding that the numbers are slowly increasing as its normal for the decrease in ridership over the holidays.

6. COMMENTS FROM BOARD MEMBERS

Chair Clarke introduced and welcomed new Board member, Ms. Mary Jo Pirone, asking that she tell the Board about herself. Ms. Pirone said that she's been a Martin resident for approximately one year and recently graduated from Partners in Policymaking. She advised that she is a user of the system, adding that once a month they use the system to have a dinner and movie night.

Ms. Van Etten advised that this is her last Board meeting as a Board member, as the office held a retirement party for her. She expressed her pleasure being part of this Board and what an honor it's been to speak for those who are not here, or able to seek improved availability in transportation. Ms. Van Etten said she may attend the meetings as a member of the public, and her position will be filled in the near future noting that it's down to one candidate, but they are in process of background checks and other preliminaries. A round of applause was held for Ms. Van Etten with expressions of thanks for her years of service.

Ms. Suzanne Desposati wished MTM well for the future adding thanks to them for the great job they did for Martin County. Ms. Weaver said that she's very sorry to see MTM leaving the position.

7. COMMENTS FROM FDOT

Ms. Dorismond from FDOT stated that funds are available for non-profits. Please suggest that your agencies apply and they may contact her for additional information. She stated that it is sad for FDOT too that MTM will be leaving this service as the Indiantown routes on Saturdays will end. She said that's why she's pushing for a local agency to perform this duty as they would be familiar with the area, the people and the routes, compared to an agency out

of the area. She mentioned that it's unfortunate that the County doesn't wish to be the CTC as she's of the opinion that it would be more cost effective.

8. COMMENTS FROM THE PUBLIC

Chair Clarke said that Mr. Tomas Boiton, Mobility Management Facilitator with Gulfstream Goodwill has requested to address this Board. She gave the floor to Mr. Boiton reminding that he would be allowed five minutes. Mr. Boiton discussed the Situational Appraisal of Martin County Agencies serving the Transportation Disadvantaged handout with the Board, stating that as the Mobility Manager, he is working to get the word out to get transportation services provided. Chair Clarke said that she appreciated his efforts in getting the word out.

9. NOTES

None.

10. NEXT MEETING

The Public Hearing will be August 27, 2018, at 1:30 PM and the next Board meeting is August 27, 2018 at 2:30 PM.

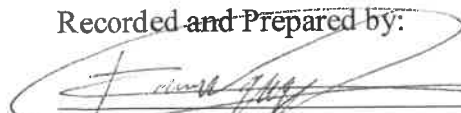
Chair Clarke suggested that some of the groups that are on Mr. Boiton's list should be invited to the Public Hearing.

Ms. Beltran introduced the new MPO staff person, Ms. Joy Puerta, who will staff the Bicycle/Pedestrian Advisory Committee.

11. ADJOURN

The meeting was adjourned RONR (10th ed.), p. 350, I. 16-17 at 11:38 AM

Recorded and Prepared by:

for 
Margaret H. Brassard, Administrative Specialist III

8/27/18
Date

Approved by:


Eula R. Clarke, Chair

8/27/2018
Date